



ಆರ್ಚ್‌ಡಯೋಸಿಸನ್ ಬೋರ್ಡ್ ಆಫ್ ಎಜುಕೇಷನ್
ARCHDIOCESAN BOARD OF EDUCATION

(Registered under Govt. of Karnataka BLU-S677-2006-07)
Paalana Bhavana, Archdiocesan Pastoral Centre, Archbishop's House,
No. 5, Nandigurga Road, Jayamahal Extension, Benson Town Post,
Bengaluru - 560 046. Phone : 080-23333050 Email : abebangalore@gmail.com

20th November 2020

To,

Dr. Ravi Kumar
Associate Professor
St. Aloysius Degree College
Cox Town
Bengaluru

Dear Sir,

APPOINTMENT ORDER

Ref: Your application for the post of Associate Professor

ORDERS THEREON

You were appointed as **Associate Professor** of St. Aloysius Degree College, Cox Town, Bengaluru – 560 005 subject to the condition laid down by the Archdiocesan Board of Education (ABE) Bengaluru. On the basis of the report received from the Manager & Correspondent, your appointment is hereby confirmed.

CONDITIONS

1. You shall strictly abide by the rules, regulations, office orders and instructions issued by the Management from time to time.
2. During your employment with us, you shall not work anywhere else directly or indirectly, part time or full time, honorary or in any other capacity without written approval of the Management.
3. You shall faithfully and to the best of your ability perform your duties that may be entrusted to you from time to time by the Management. You will be bound by rules, regulations and orders promulgated by the Management in relation to conduct, discipline and policy matters.

(Contd...(2))

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4. You will keep the College informed of any change in your residential address that may happen during the course of employment.
5. You are required to give three months advance notice in writing in case you wish to leave the job in this College or one month's salary in lieu thereof.
6. Management can terminate your service by giving one month's notice if your performance is found unsatisfactory.
7. As teaching is a noble profession, you are expected to do your duty with utmost dedication and diligence.
8. You are required to be present in the college premises during the working hours and if necessary you have to stay back in the evenings, in order to teach/organize co-curricular activities.
9. Sometimes you may have to take substitution classes as and when assigned by the Principal or Vice Principal of the College.
10. You are hereby strictly instructed not to inflict corporal punishment and/or verbal abuse on children within and outside the class. Defiance of this rule would automatically call for disciplinary action against you by the Management. If proved guilty, you will be terminated immediately from your service and you will forego all the benefits and privileges.
11. Matters pertaining to indiscipline, theft, child/sexual abuse and corporal punishment will be dealt with very seriously. And the staff, if found guilty and/or involved, should face the disciplinary actions and all the legal consequences/compensations that may arise thereof.

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ARCHDIOCESAN BOARD OF EDUCATION

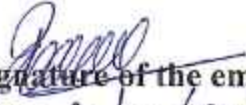
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12. The Management will conduct periodic assessment of the staff. After the assessment, if the staff is found not up to the mark and/or unfit, he/she will be terminated in the interest of the students and the reputation of the Institution.
13. Use of the mobile phones is restricted. The staff cannot carry their mobile phones to the classrooms. If the staff is found using it, it will be impounded and will not be returned to him/her.
14. For Gratuity Calculation your temporary appointment from 01.08.2019 will be considered.


SECRETARY
Archdiocesan Board of Education
Bengaluru
Secretary
Archdiocesan Board of Education
Bengaluru

Declaration of the employee:

I hereby solemnly declare and affirm that the above conditions are acceptable to me and I will abide by them.


Signature of the employee:
Date: 20/11/2020

Copy to:

1. The Manager & Correspondent, St. Aloysius Degree College, Cox Town, Bengaluru.
2. The Principal, St. Aloysius Degree College, Cox Town, Bengaluru
3. Office Copy



ಬೆಂಗಳೂರು ಆರ್ಕಿದಯೋಸನ್ ಶಿಕ್ಷಣ ಮಂಡಳಿ
ARCHDIOCESAN BOARD OF EDUCATION

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No. 5, Nandidurga Road, Jayamahal Extension, Benson Town Post,
Bengaluru - 560 046. Phone : 080-23333050 Email : abebangalore@gmail.com

29th June 2018

To,

Mr. I. Jerry Richards, PhD
No. 201, 1st Floor, 5th Cross
Shivananda Nagar
New Tippasandra Post
Bengaluru - 560 075
Mobile: 8971728641

Dear Sir,

APPOINTMENT ORDER

Ref: Your application for the post of Lecturer

ORDERS THEREON

You are hereby appointed as Lecturer of St. Aloysius Degree College, Cox Town, Bengaluru-560 005 with effect from 02.07.2018 subject to the condition laid down by the Archdiocesan Board of Education (ABE) Bengaluru. You will be on probation for a period of one year.

CONDITIONS

1. You are governed by the relevant rules and regulations embodied in the Service rules and Rules of conduct and discipline framed by the Archdiocesan Board of Education, Bengaluru.
2. The above College is an Unaided College hence your appointment will be under the Management of Archdiocesan Board of Education.
3. You are liable to be transferred to any Degree College coming under the Management of Archdiocesan Board of Education.



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4. You are required to give one month's advance notice in writing in case you wish to leave the job in this College or one month's salary in lieu thereof.
5. Management can terminate your service by giving one month's notice if your performance is found unsatisfactory.
6. You will be paid a consolidated amount of Rs. 30,000/- (Thirty thousand only).
7. You will not be eligible for any other benefits.

SECRETARY
Archdiocesan Board of Education
Bengaluru

Secretary
Archdiocesan Board of Education
Bengaluru

Declaration of the employee:

I hereby solemnly declare and affirm that the above conditions are acceptable to me and I will abide by them.

Signature of the employee:

Date:

Copy to:

- ✓ The Manager & Correspondent, St. Aloysius Degree College, Cox Town, Bengaluru.
2. The Principal, St. Aloysius Degree College, Cox Town, Bengaluru.
3. ABE Office Copy.



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29th May 2019

To,

Dr. Jerry Richards I
Associate Professor
St. Aloysius Degree College
Cox Town
Bengaluru

Dear Sir,

APPOINTMENT ORDER

Ref: Your application for the post of Associate Professor

ORDERS THEREON

You were appointed as **Associate Professor** of St. Aloysius Degree College, Cox Town, Bengaluru – 560 005 subject to the condition laid down by the Archdiocesan Board of Education (ABE) Bengaluru. On the basis of the report received from the Manager & Correspondent, your appointment is hereby confirmed.

CONDITIONS

1. You shall strictly abide by the rules, regulations, office orders and instructions issued by the Management from time to time.
2. During your employment with us, you shall not work anywhere else directly or indirectly, part time or full time, honorary or in any other capacity without written approval of the Management.
3. You shall faithfully and to the best of your ability perform your duties that may be entrusted to you from time to time by the Management. You will be bound by rules, regulations and orders promulgated by the Management in relation to conduct, discipline and policy matters.

 (Contd...(2))



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5. You are required to give three months advance notice in writing in case you wish to leave the job in this College or one month's salary in lieu thereof.
6. Management can terminate your service by giving one month's notice if your performance is found unsatisfactory.
7. As teaching is a noble profession, you are expected to do your duty with utmost dedication and diligence.
8. You are required to be present in the college premises during the working hours and if necessary you have to stay back in the evenings, in order to teach/organize co-curricular activities.
9. Sometimes you may have to take substitution classes as and when assigned by the Principal or Vice Principal of the College.
10. You are hereby strictly instructed not to inflict corporal punishment and/or verbal abuse on children within and outside the class. Defiance of this rule would automatically call for disciplinary action against you by the Management. If proved guilty, you will be terminated immediately from your service and you will forego all the benefits and privileges.
11. Matters pertaining to indiscipline, theft, child/sexual abuse and corporal punishment will be dealt with very seriously. And the staff, if found guilty and/or involved, should face the disciplinary actions and all the legal consequences/compensations that may arise thereof.

(Contd...(3))



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12. The Management will conduct periodic assessment of the staff. After the assessment, if the staff is found not up to the mark and/or unfit, he/she will be terminated in the interest of the students and the reputation of the Institution.
13. Use of the mobile phones is restricted. The staff cannot carry their mobile phones to the classrooms. If the staff is found using it, it will be impounded and will not be returned to him/her.
14. For Gratuity Calculation your temporary appointment from 01.08.2018 will be considered.


SECRETARY

**Archdiocesan Board of Education
Bengaluru**

*Secretary
Archdiocesan Board of Education
Bengaluru*

Declaration of the employee:

I hereby solemnly declare and affirm that the above conditions are acceptable to me and I will abide by them.

Signature of the employee:

Date:

Copy to:

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2. The Principal, St. Aloysius Degree College, Cox Town, Bengaluru
3. Office Copy



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01st July 2017

To,

Dr. M. S. Itigi
Associate Professor
St. Aloysius Degree College
Cox Town
Bengaluru

Dear Sir,

APPOINTMENT ORDER

Ref: Your application for the post of Associate Professor

ORDERS THEREON

You were appointed as **Associate Professor** of St. Aloysius Degree College, Cox Town, Bengaluru – 560 005 with effect from 03.07.2017 subject to the condition laid down by the Archdiocesan Board of Education (ABE) Bengaluru. On the basis of the report received from the Manager & Correspondent, your appointment is hereby confirmed.

CONDITIONS

1. You shall strictly abide by the rules, regulations, office orders and instructions issued by the Management from time to time.
2. During your employment with us, you shall not work anywhere else directly or indirectly, part time or full time, honorary or in any other capacity without written approval of the Management.
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(Contd...(2))



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Secretary
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