Criterion 1- Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.

- Effective curriculum planning and delivery lie at the heart of any educational institution's success, serving as the blueprint for shaping students' learning journeys. It is imperative for institutions to adhere to a well-structured and documented process to ensure coherence and effectiveness in their academic endeavours.

- Central to this process is the development of comprehensive lesson plans that encapsulate the objectives, methodologies, assessment strategies, and timelines for each unit of instruction.

- These plans serve as roadmaps for educators, guiding them in orchestrating engaging and meaningful learning experiences for students. Moreover, the alignment of lesson plans with the academic calendar facilitates the seamless progression of content delivery, ensuring adequate coverage of syllabi within stipulated timeframes.

Principal

ST. ALOYSIUS DEGREE COLLEGE

Sarvajnanagar, Cox Town,

Bangalore - 560 005

Department Of Social Work

Lesson Plans 2018-2023

Name of the faculty: Sr. Deepa

E-mail: deepafdcc@gmail.com

Program name: Bachler of Social Work   **Course title: Course: C-10**

Semester: VI

Year- 2019

Title of the Paper: SOCIAL POLICY AND PLAANNING

Office Hours: 8. 30 am to 3. 30 pm

INSTRUCTION DETAILS

Course Duration: 64 HRS

COURSE DETAILS

The Course on Social Policy and Planning will enable the students to understand concept of social welfare and to understand Structure and components of social policy and planning. The course will also help them to understand relevance of social policy and planning for social workers

COURSE CONTENT

UNIT: I

Social policy: Definitions, concept and evolution of social policy . Indian social policy process.

UNIT-II

Social Policies of the Government. Social welfare programmes for weaker sections. Social security.

UNIT III

Child welfare programmes. Youth welfare programmes. Women welfare programmes. Welfare of the aged. Family welfare programmes.

UNIT IV

Sectoral policies. Education, Health, Housing, Population. Salient features of policies.

UNIT V

Planning. Social planning process in India. Machinery and monitoring. Micro planning process.

Pedagogy:

- Class room lectures
- Use of up-to-date textbooks, other learning resources
- Use of internet to support and explore the knowledge
- Use of case studies
- Practical exercises through the help of short videos
- Projects
- Demonstrations
- Problem solving
- Discussion and experience sharing by students
- Seminar presentations
- Class presentations
- Examination papers

References:

1. Bagchi, A. K. 1982 Political Economy of Underdevelopment, Cambridge: Cambridge University Press.
2. Bhanti, R. 1993 Social Policy and Development in Rajasthan, Udaipur: Himanshu Publications.
3. Bulmer, M. et. aI., 1989 The Goals of Social Policy. London, Unwin Hyman.
4. Chakraborty,S. 1987 Development Planning - Indian Experience, Oxford: Claredon Press.
5. Dandekar, V. M. 1994 "Role of Economic Planning in India in the 1990s & Beyond", Economic and Political Weekly, Vol. 29, No. 24, 1457-1464.
6. Desai, V. 1988 Rural Development (Vol. 1) Mumbai: Himalaya Publishing House.
7. Dimitto, D. M. 1991 Social Welfare: Politics and Public Policy, New Jersey: Prentice-Hall.
8. Fidelma, A. et. al. 1999 Contemporary Social and Political Theory: An Introduction, Buckingham: Open University Press.
9. Ganapathy, R. S. and Public Policy and Policy Analysis in Others 1985 India, Delhi: Sage Publications
10. Ghosh, A. 1992 Planning in India: The Challenge for the Nineties, New Delhi

Tentative dates for transaction of the curriculum

Sl No	Date	Topic	Pedagogy	Signature
		UNIT I : SOCIAL POLICY		

1.	2- 6-2019	Social policy: Definitions, concept	PPT and lecturing	
2.	2-6-2019	Social policy: Definitions, concept	PPT and lecturing	
3.	3-6-2019	Social policy: Definitions, concept	PPT and lecturing	
4.	5-6-2019	Social policy: evolution of social policy	PPT and lecturing	
5.	6-6-2019	Social policy: evolution of social policy	Discussions	
6.	7-6-2019	Indian social policy process	PPT and lecturing	
7.	10-6-2019	Indian social policy process	PPT and lecturing	
8.	10-6-2019	Indian social policy process	PPT and lecturing	
9.	12-06-2019	Indian social policy process	PPT and lecturing	
10.	13-06-2019	Indian social policy process	PPT and lecturing	
		UNIT II SOCIAL POLICIES OF THE GOVERNMENT.		
11.	14-06-2019	Social Policies of the Government.	PPT and lecturing	
12.	15-06-2019	Social Policies of the Government.	PPT and lecturing	
14	15-06-2019	Social welfare programmes for weaker sections.	PPT and lecturing	
15	16-06-2019	Social welfare programmes for weaker sections.	PPT and lecturing	
16	16-06-2019	Social welfare programmes for weaker sections.	PPT and lecturing	
17	17-06-2019	Social welfare programmes for weaker sections.	PPT and lecturing	

18	17-06-2019	Social security.	PPT and lecturing	
19	18-06-2019	Social security.	PPT and lecturing	
20	18-06-2019	Social security.	PPT and lecturing	
21	19-06-2019	Social security.	FGD	
22	19-06-2019	Social security.	FGD	
		UNIT III WELFARE PROGRAMMES	FGD	
23	20-06-2019	Child welfare programmes	FGD	
24	20-06-2019	Youth welfare programmes.	FGD	
25	21-06-2019	Women welfare programmes.	PPT and lecturing	
26	23-06-2019	Women welfare programmes.	PPT and lecturing	
27	24-06-2019	Welfare of the aged. Family welfare programmes.	PPT and lecturing	
28	26-06-2019	Welfare of the aged. Family welfare programmes.	PPT and lecturing	
29	27-06-2019	Welfare of the aged. Family welfare programmes.	FGD	
30	28-06-2019	Welfare of the aged. Family welfare programmes.	FGD	
		UNIT IV SECTORAL POLICIES	FGD	
32	1-07-2019	Educational policies- Salient features of policies.	PPT and lecturing	
33	2-07-2019	Educational policies- Salient features of policies.	PPT and lecturing	
34	3-07-2019	Educational policies- Salient features of policies.	PPT and lecturing	
35	4-07-2019	Health policies- Salient features of	FGD	

		policies.		
36	7-07-2019	Health policies- Salient features of policies.	FGD	
38	8-07-2019	Health policies- Salient features of policies.	PPT and lecturing	
39	9-07-2019	Housing policies Salient features of policies.	PPT and lecturing	
40	11-07-2019	Housing policies Salient features of policies.	FGD	
41.	12-07-2019	Housing policies -Salient features of policies.	FGD	
		UNIT V PLANNING		
42.	14-07-2019	Social planning process in India.	FGD	
43	15-07-2019	Social planning process in India.	PPT and lecturing	
44	17-07-2019	Machinery and monitoring.	PPT and lecturing	
45	18-07-2019	Machinery and monitoring.	PPT and lecturing	
46	19-07-2019	Machinery and monitoring.	PPT and lecturing	
47	20 -07-2019	Micro planning process.	PPT and lecturing	
48	20-07-2019	Micro planning process.	PPT and lecturing	
49	20-07-2019	Micro planning process.	PPT and lecturing	
50	21-07-2019	Revision	PPT and lecturing	
51	21-07-2019	Revision	PPT and lecturing	
52	21-07-2019	Revision	FGD	

53	22-07-2019	Revision		FGD	
		Revision		FGD	
55	22-07-2019	Revision		FGD	
56	22-07-2019	Revision		FGD	
57	23-07-2019	Revision		PPT and lecturing	
58	23- 07-2019	Revision		PPT and lecturing	
59	23-07-2019	Revision		PPT and lecturing	
60	24-07-2019	Revision		PPT and lecturing	
61	24-07-2019	Revision		FGD	
62	24-07-2019	Revision		FGD	
63	25-07-2019	Revision		PPT and lecturing	
64	25-07-2019	Revision		PPT and lecturing	

Evaluation Scheme

Sl. No	Evaluation Component	Weight (marks)	Date of completion of Evaluation
1.	Unit test	08	6-7 weeks after start of semester
2.	Preparatory Exam	12	2 weeks before ESE
3.	Skill development Assignment	05	At the end of the semester

4.	Attendance	05	At the end of the semester
	Total Internal marks	30	
5.	University Exam	70	As per Univ. Schedule
	Total	100	

Test and Preparatory exam: (20 marks)

Unit test and preparatory examination will be conducted for 40 marks and 70 marks respectively. These two will be taken and converted out of 8 & 12 marks respectively

Skill development: (05 marks)

Marks for skill development shall be awarded, which is based on Skill Development exercises provided in the syllabus of each paper. The student is required to prepare/workout the concerned exercises and shall submit it to the faculty at least 15 days before the last date of the semester.

Attendance: (05 marks)

96% to 100%-05 marks.

91% to 95%-04 marks

86% to 90% 03 marks.

81% to 85% 02 marks.

75% to 80%-01 marks.

ST ALOYSIUS DEGREE COLLEGE & CENTRE FOR POST GRADUATION STUDIES

COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-I (SOCIOLOGY AND PSYCHOLOGY) (86 HOURS)

Faculty Name: Fr. Prashanth Prem Kumar.B

UNIT I (10 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Basic Concepts of Society: Meaning, Definition and Characteristics	03	02/09/2020	07/09/2020	
02	Community: Meaning, Definitions, Characteristics	03	07/09/2020	08/09/2020	
03	Group: Meaning, Definition, Characteristics	02	08/09/2020	09/09/2020	
04	Primary and Secondary groups	02	09/09/2020	10/09/2020	
	TOTAL HOURS	**10**			

ST ALOYSIUS DEGREE COLLEGE & CENTRE FOR POST GRADUATION STUDIES

COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-I (SOCIOLOGY AND PSYCHOLOGY) (86 HOURS)

UNIT II

SOCIAL INSTITUTION (14 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Social institution: Meaning, Definition, Types, Characteristics	03	23/09/2020	25/09/2020	
02	Marriage: Meaning, Definitions, Forms of marriage	04	26/09/2020	27/09/2020	
03	Family: Meaning, Definition, Types, Functions of family	04	28/09/2020	29/09/2020	
04	Religion: Meaning, Definitions, Forms of religion, Functions of religion	03	29/09/2020	30/09/2020	
	TOTAL HOURS	**14**			

ST ALOYSIUS DEGREE COLLEGE & CENTRE FOR POST GRADUATION STUDIES

COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-I (SOCIOLOGY AND PSYCHOLOGY) (86 HOURS)

UNIT III

SOCIALIZATION (20 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Socialization: Meaning, Definitions, Process of socialization, Agencies/Agents of socialization, Role of socialization in human life	10 (With presentation)	05/10/2020	07/10/2020	
02	Social Deviance: Definitions, Characteristics, Types, Factors, Facilitating Deviance	10 (With presentation)	07/10/2020	19/10/2020	
	TOTAL HOURS	**20**			

ST ALOYSIUS DEGREE COLLEGE & CENTRE FOR POST GRADUATION STUDIES

COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-I (SOCIOLOGY AND PSYCHOLOGY) (86 HOURS)

UNIT IV

BASIC CONCEPTS OF PSYCHOLOGY (22 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Basic concepts of Psychology: Definition, Concepts of Developmental Psychology, Social Psychology	04	20/10/2020	21/10/2020	
02	Personality development: Meaning of personality, Factors affecting personality	04	26/10/2020	27/10/2020	
03	Defence Mechanism: Meaning and Definitions, types and mode of application	06	28/10/2020	02/11/2020	
04	Hereditary and Environment: its				

	influence on human growth and personality	08	03/11/2020	10/11/2020	
	TOTAL HOURS	**22**			

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COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-I (SOCIOLOGY AND PSYCHOLOGY) (86 HOURS)

UNIT V

STAGES OF DEVELOPMENT (20 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Stages of development: Concepts and characteristics of Pre-natal, Infancy, babyhood, Puberty, Adolescence, Adulthood, Middle age and Old age	12 (With presentation)	24/11/2020	01/12/2020	
02	Meaning, concepts and characteristics of Motivation, Frustration, Adjustment and Maladjustment	04 (With presentation)	01/12/2020	07/12/2020	
03	Intelligence, Learning and Memory	04 (With presentation)	07/12/2020	15/12/2020	
	TOTAL HOURS	**20**			

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COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-II (POLITICAL SCIENCE AND ECONOMICS) (50 HOURS)

UNIT I

BASIC ECONOMICS CONCEPTS (10 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Resources, Production, Consumption	04	12/09/2020	14/09/2020	
02	Demand and Supply	02	15/09/2020	15/09/2020	
03	Redistribution of wealth	04	15/09/2020	16/09/2020	
	TOTAL HOURS	**10**			

UNIT II

CONTEMPORARY ECONOMIC SYSTEM

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Capital market economy: Meaning, features, merits and demerits	08	16/09/2020	22/09/2020	
	TOTAL HOURS	**08**			

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SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-II (POLITICAL SCIENCE AND ECONOMICS) (50 HOURS)

UNIT III

CONCEPT OF ECONOMIC DEVELOPMENT (12 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Economic planning: Meaning and objectives of five years plans	05	11/11/2020	16/11/2020	
02	The New economic trends: Liberalization, Privatization and Globalization	07	17/11/2020	23/11/2020	
	TOTAL HOURS	**12**			

UNIT IV-CONCEPT OF STATE

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Power, Government Authority, Legitimacy, Autocracy, Concepts of Rights, Liberty, Justice, Equality	08			
	TOTAL HOURS	08			

ST ALOYSIUS DEGREE COLLEGE & CENTRE FOR POST GRADUATION STUDIES

COX TOWN, BENGALURU 560005

SEMESTER PLAN 2020-2021

1ST SEMESTER

SOCIAL SCIENCE FOR PERSPECTIVE FOR SOCIAL WORK PRACTICE-II (POLITICAL SCIENCE AND ECONOMICS) (50 HOURS)

UNIT V

CONCEPT OF DEMOCRACY (12 HOURS)

Sl.No	Topic	Hours	Beginning date	Ending date	Signature
01	Meaning, types, features, Political participation merits and demerits	03	06/01/2021	07/01/2021	
02	India as a welfare state	03	09/01/2021	11/01/2021	
03	Role and functions of political parties, Pressure groups	06	12/01/2021	20/01/2021	
	TOTAL HOURS	**12**			

Sr. Sagaupmary. B.

Principal
ST. ALOYSIUS DEGREE COLLEGE
Sarvajnanagar, Cox Town,
Bangalore - 560 005

ST. ALOYSIUS DEGREE COLLEGE AND CENTRE FOR POST GRADUATE STUDIES

Sarvagnanagar, Cox town, Bengaluru – 560005

Name of the faculty: Fr.Arockia Raja

E-mail: marajacpps@gmail.com

Program name: Master of Social Work   Course code: CS-3.2

Semester: III

Year: 2021

Course title: RURAL,URBAN AND TRIBAL COMMUNITY DEVELOPMENT

Office Hours: 8. 30 am to 3. 30 pm

INSTRUCTION DETAILS

Course Duration: 64 HRS

COURSE DETAILS

This course will help the students to understand about the rural,urban and tribal realities.To develop sensitivity and commitment for working with rural, urban and tribal communities.

COURSE CONTENT

UNIT I Nature of Community development

- Community development :Meaning,objective,scope,principal and process.

UNIT II Rural Community Development

- Rural Community,Salient features of contemporary rural development programmes.Contemporary National Programmes of Development.

UNIT III Urban Community Development

- Urban community development.Approaches of urban community development.urban development innovative models.

UNIT –IV Urban Development Administration

- Urban local governance :74th Constitutional amendment and salient features of Nagarapalika Act.Role of Social Workers in urban planning.

UNIT V Tribal Community

- Tribal life in India,problems of Tribes,Effects due to the contact with the civilization.

Pedagogy:

- Class room lectures
- Use of up-to-date textbooks, other learning resources
- Use of internet to support and explore the knowledge
- Use of case studies
- Practical exercises through the help of short videos
- Projects
- Demonstrations
- Problem solving
- Discussion and experience sharing by students
- Seminar presentations
- Class presentations
- Examination papers

References:

1. Becavar, D. (Ed.) 1997 The Family, Spirituality and Social Work, Journal of Family Social Work, Vol.2, No.4,
2. Bhattacharya, K. 1971 The Indian Concept of Self, Bulletin Ramakrishna Mission Institute of Culture, 22(8), August 1971. 304 - 13.
3. Burke, R, 1. 1982 Personality, Self-Image and Situational Characteristics of
4. Effective Helpers in Work Settings, The Journal of Psychology, Vol. 112,213.

5. Byrne, D. 1966 Self-Concept, Ch. 12, 434. An Introduction to Personality: A

6. Research Approach. New Jersey: Prentice Hall Inc.

7. Crum,J. K. 1976 The Art of Inner-listening. Theosophist, 97 (8), May 1976, 64-65.

8. Feldman Robert S 1997 Understanding Psychology, 4th Edition, Tata

TENTATIVE DATES FOR TRANSACTION OF THE CURRICULUM

Sl No	Date	Topic	Pedagogy	Completion %
		UNIT 1 NATURE OF COMMUNITY DEVELOPMENT		
1.	18-10-2021	Community development meaning,objectives,scope principal .	PPT and lecturing	
2.	25-10-2021	Strategies of community development.	PPT and lecturing	
3.	26-10-2021	Buiding bridges to people.	PPT and lecturing	
4.	27-10-2021	Buiding bridges to people through relationships.	PPT and lecturing	
5.	30-10-2021	Buiding bridges to people through groups.	Discussions	20%
6.	2-11-2021	Empowerment	PPT and lecturing	
7.	6-11-2021	CD Skills	PPT and lecturing	
8.	8-11-2021	Role of Social workers.	PPT and lecturing	
9.	9-11-2021	Role of Social Workers.	PPT and lecturing	
10.	10-11-2021	CD	PPT and lecturing	
		UNIT II		
11.	13-11-2021	Rural Community	PPT and lecturing	
12.	15-11-2021	Structure and Characteristics	PPT and	

			lecturing	
14	16-11-2021	Rural Reconstructions.	PPT and lecturing	
15	17-11-2021	Salient features of contemporary RDP.	PPT and lecturing	
16	20-11-2021	GRAMSWARAJ,ABHIYANA, MGNREG	PPT and lecturing	40%
17	23-11-2021	Contemporary National Programmes.	PPT and lecturing	
18	24-11-2021	Skill India.	PPT and lecturing	
19	27-11-2021	Make India.	PPT and lecturing	
20	29-11-2021	Start up India.	PPT and lecturing	
21	30-11-2021	PRA	FGD	
22	1-12-2021	PRA	FGD	
		UNIT III URBAN COMMUNITY DEVELOPMENT	FGD	
23	4-12-2021	Urban Community Development	FGD	
24	6-12-2021	Meaning and definition.	FGD	
25	7-12-2021	Objectives and historical back ground	PPT and lecturing	
26	8-12-2021	Approaches of UCD	PPT and lecturing	
27	11-12-2021	Public private partnership approach.	PPT and lecturing	60%
28	13-12-2021	Urban development models.	PPT and lecturing	
29	14-12-2021	Private – Public partnership programs.	FGD	
30	15-12-2021	Smart City Schemes.	FGD	
		UNIT IV	FGD	
32	18-12-2021	Urban Local Governance.	PPT and lecturing	
33	20-12-2021	Slum Clearance Board.	PPT and lecturing	
34	21-12-2021	Role of Social Workers in Urban planning.	PPT and lecturing	80%
35	22-12-2021	Skills of Community Development.	FGD	
		UNIT V TRIBAL COMMUNITY	FGD	

36	23-12-2021	Tribal Life in India.	FGD	
38	1-1-2022	Problems Of Tribes.	PPT and lecturing	
39	3-1-2022	Effects due to the contact with the civilization.	PPT and lecturing	
40	4-1-2022	Tribal displacement.	FGD	
41.	5-1-2022	Issues and concerns.	FGD	
42.	8-1-2022	Tribal development programmes.	FGD	
43	10-1-2022	Projects of union government.	PPT and lecturing	
44	11-1-2022	Projects of state government.	PPT and lecturing	
45	12-1-2022	Selected Case Study Discussion 1	PPT and lecturing	
46	13-1-2022	Selected Case Study Discussion 2	PPT and lecturing	
47	15 -1-2022	Selected Case Study Discussion 3	PPT and lecturing	
48	17-1-2022	Selected Case Study Discussion 4	PPT and lecturing	
49	18-1-2022	Selected Case Study Discussion 5	PPT and lecturing	
50	19-1-2022	Tribal Life in India	PPT and lecturing	
51	22-1-2022	Effects	PPT and lecturing	
52	24-1-2022	Tribal Displacement	FGD	
53	25-1-2022	Issues and concerns.	FGD	
				100%
55	26-1-2022	Tribal development programmes	FGD	
56	26-1-2022	Projects of union government.	FGD	
57	29-1-2022	Projects of state government.	PPT and lecturing	
58	29-1-2022	Objectives and historical back ground	PPT and lecturing	
59	31-1-2022	Approaches of UCD	PPT and lecturing	
60	31-1-2022	Public private partnership approach.	PPT and lecturing	
61	1-2-2022	Urban development models.	PPT and	

			lecturing	
62	1-2-2022	Private – Public partnership programs.	PPT and lecturing	
63	2-2-2022	Smart City Schemes.	PPT and lecturing	
64	2-2-2022	Private – Public partnership programs.	PPT and lecturing	
65	5-2-2022	Smart City Schemes.	PPT and lecturing	

EVALUATION SCHEME

Sl. No	Evaluation Component	Weight (marks)	Date of completion of Evaluation
1.	Unit test	08	6-7 weeks after start of semester
2.	Preparatory Exam	12	2 weeks before ESE
3.	Skill development Assignment	05	At the end of the semester
4.	Attendance	05	At the end of the semester
	Total Internal marks	30	
5.	University Exam	70	As per Univ. Schedule
	Total	100	

Test and Preparatory exam: (20 marks)

Unit test and preparatory examination will be conducted for 40 marks and 70 marks respectively.

These two will be taken and converted out of 8 & 12 marks respectively

Skill development: (05 marks)

Marks for skill development shall be awarded, which is based on Skill Development exercises provided in the syllabus of each paper. The student is required to prepare/workout the concerned exercises and shall submit it to the faculty at least 15 days before the last date of the semester.

Attendance: (05 marks)

96% to 100%-05 marks.

91% to 95%-04 marks

86% to 90% 03 marks.

81% to 85% 02 marks.

75% to 80%-01 marks.

Name of the faculty: NIRMALA GLADIES.P

E-mail: nirmalagladies@gmail.com

Program name: Master of Social Work   **Course code: CS 4.4**

Semester: IV

Year- 2022-23

Course title: PERSONAL AND PROFESSIONAL GROWTH

Office Hours: 8. 30 am to 3. 30 pm

INSTRUCTION DETAILS

Course Duration: 64 HRS

COURSE DETAILS

This course on Personal and Professional Growth would help the students to understand self as a being, as one in the process of becoming and experience self-awareness. As professional social work trainees they will be able to examine their own values and attitudes and explore choices made to express self in own environment. This would enable them to develop positive life skills and practice self-help methods for integration and for stress reduction. This paper will make them capable of understanding and upholding professional values and ethics.

COURSE CONTENT

UNIT I Concept of Self for Social workers

- Concept of Self and Self Awareness; Significance of understanding self; self-esteem, self-image and self-acceptance. Understanding one's own emotions and self-defeating behavior. Concept of Assertive Behavior and Techniques for developing Assertive Behavior, Concept of Emotions, Emotional Intelligence, Techniques to enhance Emotional Intelligence.

UNIT II Social work and Social worker

- The social work Domain, Social work and social functioning, Social works focus and Social works sanction, Self-Analysis and Development: Transactional Analysis; SWOT analysis; and Johari Window, Concept of Mindfulness, Significance of Mindfulness, and techniques to develop Mindfulness, Responsible use of time and money.

UNIT III Merging person with profession

- Selecting Social work as a career and Social work as a life companion, The School to Job transition, Earning a living as a social worker and acquiring a reputation, The interplay of one's personal and professional live, Self-worth and self-image physical and Emotional wellbeing and intellectual growth as Professional Practitioner.

UNIT IV Merging the person's art with professions science

- Social workers as Artist - Compassion, courage, professional relationship and creativity Hopefulness, energy, judgment personal values and professional styles
- Social workers as scientist - Knowledge regarding social phenomena, knowledge regarding social conditions and social problems, Knowledge regarding the social work profession and practice.

UNIT V Personal and Professional Development of Social worker

- Elements of Professional behaviour and using agency supervision, Presenting to a Professional audience and writing to a professional audience, Coping with bureaucracy, stress management and using Humour in Social work practice, Making ethical decisions, avoiding malpractice suits, developing

Pedagogy:

- Class room lectures
- Use of up-to-date textbooks, other learning resources
- Use of internet to support and explore the knowledge
- Use of case studies
- Practical exercises through the help of short videos
- Projects
- Demonstrations
- Problem solving
- Discussion and experience sharing by students
- Seminar presentations
- Class presentations
- Examination papers

References:

1. Becavar, D. (Ed.) 1997 The Family, Spirituality and Social Work, Journal of Family Social Work, Vol.2, No.4,

2. Bhattacharya, K. 1971 The Indian Concept of Self, Bulletin Ramakrishna Mission Institute of Culture, 22(8), August 1971. 304 - 13.
3. Burke, R, 1. 1982 Personality, Self-Image and Situational Characteristics of
4. Effective Helpers in Work Settings, The Journal of Psychology, Vol. 112,213.
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6. Research Approach. New Jersey: Prentice Hall Inc.
7. Crum,J. K. 1976 The Art of Inner-listening. Theosophist, 97 (8), May 1976, 64-65.
8. Feldman Robert S 1997 Understanding Psychology, 4th Edition, Tata

Tentative dates for transaction of the curriculum

Sl No	Date	Topic	Pedagogy	Signature
		UNIT 1 CONCEPT OF SELF FOR SOCIAL WORKERS		
1.	24- 6-2022	Concept of Self and Self Awareness	PPT and lecturing	
2.	24-6-2022	Significance of understanding self	PPT and lecturing	
3.	26-6-2022	self-esteem	PPT and lecturing	
4.	26-6-2022	self-image and self-acceptance	PPT and lecturing	
5.	27-6-2022	Understanding one's own emotions and self-defeating behavior. and Techniques for developing Assertive Behaviour	Discussions	
6.	28-6-2022	Understanding one's own emotions and self-defeating behavior	PPT and lecturing	
7.	29-6-2022	Concept of Assertive Behaviour	PPT and lecturing	
8.	30-6-2022	Concept of Emotions	PPT and lecturing	
9.	1-07-2022	Emotional Intelligence	PPT and	

			lecturing	
10.	3-07-2022	Techniques to enhance Emotional Intelligence	PPT and lecturing	
		UNIT II SOCIAL WORK AND SOCIAL WORKER		
11.	4-07-2022	The social work Domain	PPT and lecturing	
12.	5-07-2022	Social work and social functioning	PPT and lecturing	
14	6-07-2022	Social works focus and Social works sanction	PPT and lecturing	
15	7-07-2022	Self-Analysis and Development	PPT and lecturing	
16	8-07-2022	Transactional Analysis	PPT and lecturing	
17	8-07-2022	SWOT analysis	PPT and lecturing	
18	9-07-2022	Johari Window	PPT and lecturing	
19	10-07-2022	Concept of Mindfulness	PPT and lecturing	
20	12-07-2022	Significance of Mindfulness	PPT and lecturing	
21	13-07-2022	Techniques to develop Mindfulness	FGD	
22	15-07-2022	Responsible use of time and money	FGD	
		UNIT III MERGING PERSON WITH PROFESSION	FGD	
23	17-07-2022	Selecting Social work as a career and Social work as a life companion	FGD	
24	19-07-2022	Selecting Social work as a career and Social work as a life companion	FGD	

25	22-07-2022	The School to Job transition	PPT and lecturing	
26	23-07-2022	Earning a living as a social worker and acquiring a reputation	PPT and lecturing	
27	24-07-2022	The interplay of one's personal and professional lives	PPT and lecturing	
28	26-07-2022	Self-worth and self-image	PPT and lecturing	
29	27-07-2022	physical and Emotional wellbeing and intellectual growth as Professional Practioner	FGD	
30	28-07-2022	physical and Emotional wellbeing and intellectual growth as Professional Practioner	FGD	
		UNIT IV MERGING THE PERSON'S ART WITH PROFESSIONS SCIENCE	FGD	
32	1-08-2022	Compassion, courage, professional relationship and creativity	PPT and lecturing	
33	2-08-2022	Hopefulness, energy, judgment personal values and professional styles	PPT and lecturing	
34	3-08-2022	Knowledge regarding social phenomena, knowledge regarding social conditions and social problems	PPT and lecturing	
35	4-08-2022	Knowledge regarding the social work profession and practice.	FGD	
		UNIT V PERSONAL AND PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER		
36	7-08-2022	Elements of Professional behaviour and using agency supervision	FGD	
38	8-08-2022	Presenting to a Professional audience and writing to a professional audience	PPT and lecturing	

39	9-08-2022	Coping with bureaucracy, stress management and using Humour in Social work practice	PPT and lecturing	
40	11-08-2022	Making ethical decisions, avoiding malpractice suits, developing self-awareness, and improving the social work image	FGD	
41.	12-08-2022	Revision	FGD	
42.	14-08-2022	Revision	FGD	
43	15-08-2022	The social work Domain,	PPT and lecturing	
44	17-08-2022	Social work and social functioning	PPT and lecturing	
45	18-08-2022	Social works focus and Social works sanction	PPT and lecturing	
46	19-08-2022	Self-Analysis and Development	PPT and lecturing	
47	20 -08-2022	Transactional Analysis	PPT and lecturing	
48	20-08-2022	SWOT analysis	PPT and lecturing	
49	20-08-2022	Johari Window	PPT and lecturing	
50	21-08-2022	Concept of Mindfulness	PPT and lecturing	
51	21-08-2022	Significance of Mindfulness	PPT and lecturing	
52	21-08-2022	Techniques to develop Mindfulness	FGD	
53	22-08-2022	Responsible use of time and money	FGD	
		Responsible use of time and money	FGD	
55	22-08-2022	Selecting Social work as a career and Social work as a life companion	FGD	

56	22-08-2022	Selecting Social work as a career and Social work as a life companion	FGD	
57	23-08-2022	The School to Job transition	PPT and lecturing	
58	23- 08-2022	Earning a living as a social worker and acquiring a reputation	PPT and lecturing	
59	23-08-2022	The interplay of one's personal and professional lives	PPT and lecturing	
60	24-08-2022	Self-worth and self-image	PPT and lecturing	
61	24-08-2022	physical and Emotional wellbeing and intellectual growth as Professional Practioner	FGD	
62	24-08-2022	physical and Emotional wellbeing and intellectual growth as Professional Practioner	FGD	
63	25-08-2022	Presenting to a Professional audience and writing to a professional audience	PPT and lecturing	
64	25-08-2022	Coping with bureaucracy, stress management and using Humour in Social work practice	PPT and lecturing	
65	26-08-2022	Making ethical decisions, avoiding malpractice suits, developing self-awareness, and improving the social work image	FGD	

Evaluation Scheme

Sl. No	Evaluation Component	Weight (marks)	Date of completion of Evaluation
1.	Unit test	08	6-7 weeks after start of semester
2.	Preparatory Exam	12	2 weeks before ESE

3.	Skill development Assignment	05	At the end of the semester
4.	Attendance	05	At the end of the semester
	Total Internal marks	30	
5.	University Exam	70	As per Univ. Schedule
	Total	100	

Test and Preparatory exam: (20 marks)

Unit test and preparatory examination will be conducted for 40 marks and 70 marks respectively. These two will be taken and converted out of 8 & 12 marks respectively

Skill development: (05 marks)

Marks for skill development shall be awarded, which is based on Skill Development exercises provided in the syllabus of each paper. The student is required to prepare/workout the concerned exercises and shall submit it to the faculty at least 15 days before the last date of the semester.

Attendance: (05 marks)

96% to 100%-05 marks.

91% to 95%-04 marks

86% to 90% 03 marks.

81% to 85% 02 marks.

75% to 80%-01 marks.

Name of the faculty: Nirmala Gladies.P

E-mail: nirmalagladies@gmail.com

Program name: Bachler of Social Work   **Course title: Course: C-10**

Semester: IV

Year- 2023

Title of the Paper: SOCIAL WELFARE ADMINISTRATION

Office Hours: 8. 30 am to 3. 30 pm

INSTRUCTION DETAILS

Course Duration: 64 HRS

COURSE DETAILS

The Course on Social Welfare administration will enable the students to understand concept of social welfare and social welfare administration and to understand Structure and components of social welfare administration. The course will also help them to understand relevance of social welfare administration for social workers

COURSE CONTENT

UNIT I : Introduction to Social Welfare

Chapter No. 1 Social Welfare: Concept, Definitions, Nature, Objectives and Scope.

Chapter No. 2 Social Welfare Administration: Concept, Definitions, Objectives and Nature

Chapter No. 3 Principles, Functions and Scope of Social Welfare Administration

Chapter No. 4 Social Welfare Administration, Public Administration and Social Security Administration

UNIT II: Structure of Social Welfare Administration

Chapter No. 5 Social Welfare Agencies: Concept, Functions and nature

Chapter No. 6 Social Welfare Administration at local, State: State social welfare Board, State Adoption and Regulatory Agency, Dept. of women and child

Chapter No. 7 Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of Social Justice and empowerment GoI.

Chapter No. 8 Social Welfare Administration at International Level: UNDP, UNICEF, WHO.

UNIT III : Functions of Social Welfare Administration

Chapter No. 9 Planning, Organizing, Staffing: Concept, Types and Objectives

Chapter No. 10 Directing, Coordinating: Concept, Types and Objectives

Chapter No. 11 Reporting, Budgeting: Concept, Types and Objectives

Chapter No. 12 Evaluation, and Feedback: Concept, Types and Objectives

UNIT IV : Skills and Techniques of Social Welfare Administration

Chapter No. 13 Project and programme Development in welfare organization

Chapter No. 14 Fund Raising and Resource Management

Chapter No. 15 Public Relations, Networking, Referral Services

Chapter No. 16 Decision Making, Conflict Resolution

Pedagogy:

- Class room lectures
- Use of up-to-date textbooks, other learning resources
- Use of internet to support and explore the knowledge
- Use of case studies
- Practical exercises through the help of short videos
- Projects
- Demonstrations
- Problem solving
- Discussion and experience sharing by students
- Seminar presentations
- Class presentations
- Examination papers

References:

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2. Bhattacharya, S. (2006). Social Work Administration and Development. Jaipur: Rawat Publications

3. Chowdhry, P.D., (1983). Social Welfare Administration. Delhi: Atma Ram Sons

4. Goel, S.L. & Jain, R.K., (1988). Social Welfare Administration: Theory and Practice, (Vol. I & II). New Delhi: Deep and Deep Publications.

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11. Somesh, Kumar (2002) Methods for Community Participation: A Complete Guide for Practitioners, New Delhi: Sage Publication.

Tentative dates for transaction of the curriculum

Sl No	Date	Topic	Pedagogy	Signature
		UNIT I : : Introduction to Social Welfare		
13.	2- 6-2023	Chapter No. 1 Social Welfare: Concept, Definitions, Nature, Objectives and Scope.	PPT and lecturing	
14.	2-6-2023	Chapter No. 2 Social Welfare Administration: Concept, Definitions, Objectives and Nature	PPT and lecturing	
15.	3-6-2023	Chapter No. 2 Social Welfare Administration: Concept, Definitions, Objectives and Nature	PPT and lecturing	
16.	5-6-2023	Chapter No. 3 Principles, Functions and Scope of Social Welfare Administration	PPT and lecturing	
17.	6-6-2023	Chapter No. 3 Principles, Functions and Scope of Social Welfare Administration	Discussions	

18.	7-6-2023	Chapter No. 3 Principles, Functions and Scope of Social Welfare Administration	PPT and lecturing	
19.	10-6-2023	Chapter No. 4 Social Welfare Administration, Public Administration and Social Security Administration	PPT and lecturing	
20.	10-6-2023	Chapter No. 4 Social Welfare Administration, Public Administration and Social Security Administration	PPT and lecturing	
21.	12-06-2023	Chapter No. 4 Social Welfare Administration, Public Administration and Social Security Administration	PPT and lecturing	
22.	13-06-2023	Chapter No. 4 Social Welfare Administration, Public Administration and Social Security Administration	PPT and lecturing	
		UNIT II Structure of Social Welfare Administration		
23.	14-06-2023	Chapter No. 5 Social Welfare Agencies: Concept, Functions and nature	PPT and lecturing	
24.	15-06-2023	6 Social Welfare Administration at local, State: State social welfare Board, State Adoption and Regulatory Agency, Dept. of women and child	PPT and lecturing	
14	15-06-2023	6 Social Welfare Administration at local, State: State social welfare Board, State Adoption and Regulatory Agency, Dept. of women and child	PPT and lecturing	
15	16-06-2023	Chapter No. 7 Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of Social Justice and empowerment GoI.	PPT and lecturing	
16	16-06-2023	Chapter No. 7 Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of Social Justice and empowerment GoI.	PPT and lecturing	
17	17-06-2023	Chapter No. 7 Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of	PPT and lecturing	

		Social Justice and empowerment GoI.		
18	17-06-2023	Chapter No. 7 Social Welfare Administration at Central level: central social welfare board, Central Adoption Regulatory Agency, Dept. Of Social Justice and empowerment GoI.	PPT and lecturing	
19	18-06-2023	Chapter No. 8 Social Welfare Administration at International Level: UNDP, UNICEF, WHO.	PPT and lecturing	
20	18-06-2023	Chapter No. 8 Social Welfare Administration at International Level: UNDP, UNICEF, WHO.	PPT and lecturing	
21	19-06-2023	Chapter No. 8 Social Welfare Administration at International Level: UNDP, UNICEF, WHO.	FGD	
22	19-06-2023	Chapter No. 8 Social Welfare Administration at International Level: UNDP, UNICEF, WHO.	FGD	
		UNIT III Functions of Social Welfare Administration	FGD	
23	20-06-2023	Chapter No. 9 Planning, Organizing, Staffing: Concept, Types and Objectives	FGD	
24	20-06-2023	Chapter No. 9 Planning, Organizing, Staffing: Concept, Types and Objectives	FGD	
25	21-06-2023	Chapter No. 10 Directing, Coordinating: Concept, Types and Objectives	PPT and lecturing	
26	23-06-2023	Chapter No. 10 Directing, Coordinating: Concept, Types and Objectives	PPT and lecturing	
27	24-06-2023	Chapter No. 11 Reporting, Budgeting: Concept, Types and Objectives	PPT and lecturing	
28	26-06-2023	Chapter No. 11 Reporting, Budgeting: Concept, Types and Objectives	PPT and lecturing	
29	27-06-2023	Chapter No. 12 Evaluation, and Feedback: Concept, Types and Objectives	FGD	
30	28-06-2023	Chapter No. 12 Evaluation, and Feedback: Concept, Types and Objectives	FGD	
		UNIT IV Skills and Techniques of Social Welfare Administration	FGD	

32	1-07-2023	Chapter No. 13 Project and programme Development in welfare organization	PPT and lecturing	
33	2-07-2023	Chapter No. 13 Project and programme Development in welfare organization	PPT and lecturing	
34	3-07-2023	Chapter No. 13 Project and programme Development in welfare organization	PPT and lecturing	
35	4-07-2023	Chapter No. 13 Project and programme Development in welfare organization	FGD	
36	7-07-2023	Chapter No. 13 Project and programme Development in welfare organization	FGD	
38	8-07-2023	Chapter No. 13 Project and programme Development in welfare organization	PPT and lecturing	
39	9-07-2023	Chapter No. 14 Fund Raising and Resource Management	PPT and lecturing	
40	11-07-2023	Chapter No. 14 Fund Raising and Resource Management	FGD	
41.	12-07-2023	Chapter No. 14 Fund Raising and Resource Management	FGD	
42.	14-07-2023	Chapter No. 14 Fund Raising and Resource Management	FGD	
43	15-07-2023	Chapter No. 15 Public Relations, Networking, Referral Services	PPT and lecturing	
46	17-07-2023	Chapter No. 15 Public Relations, Networking, Referral Services	PPT and lecturing	
45	18-07-2023	Chapter No. 15 Public Relations, Networking, Referral Services	PPT and lecturing	
46	19-07-2023	Chapter No. 15 Public Relations, Networking, Referral Services	PPT and lecturing	
47	20 -07-2023	Chapter No. 16 Decision Making, Conflict Resolution	PPT and lecturing	
48	20-07-2023	Chapter No. 16 Decision Making, Conflict Resolution	PPT and lecturing	

49	20-07-2023	Chapter No. 16 Decision Making, Conflict Resolution	PPT and lecturing	
50	21-07-2023	Revision	PPT and lecturing	
51	21-07-2023	Revision	PPT and lecturing	
52	21-07-2023	Revision	FGD	
53	22-07-2023	Revision	FGD	
		Revision	FGD	
55	22-07-2023	Revision	FGD	
56	22-07-2023	Revision	FGD	
57	23-07-2023	Revision	PPT and lecturing	
58	23- 07-2023	Revision	PPT and lecturing	
59	23-07-2023	Revision	PPT and lecturing	
60	24-07-2023	Revision	PPT and lecturing	
61	24-07-2023	Revision	FGD	
62	24-07-2023	Revision	FGD	
63	25-07-2023	Revision	PPT and lecturing	
64	25-07-2023	Revision	PPT and lecturing	

Evaluation Scheme

Sl. No	Evaluation Component	Weight (marks)	Date of completion of Evaluation
6.	Unit test	08	6-7 weeks after start of semester

7.	Preparatory Exam	12	2 weeks before ESE
8.	Skill development Assignment	05	At the end of the semester
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Marks for skill development shall be awarded, which is based on Skill Development exercises provided in the syllabus of each paper. The student is required to prepare/workout the concerned exercises and shall submit it to the faculty at least 15 days before the last date of the semester.

Attendance: (05 marks)

96% to 100%-05 marks.

91% to 95%-04 marks

86% to 90% 03 marks.

81% to 85% 02 marks.

75% to 80%-01 marks.

Department Of Computer Science

Lesson Plans

Faculty :Saranya

SL NO	SESSION NO	CHAPTER	TOPICS
1	1	Chapter 1 - Introduction to Operating Systems	Definition and classifications
2	2		Batch Operating Systems with examples
3	3		Time Sharing Systems
4	4		Distributed Operating System
5	5		Network Operating System
6	6		Real Time Operating System – Hard and Soft Real time system
7	7		File Manipulation System
8	8	Chapter 2 – Process Management	Process and Process Control block
9	9		Program scheduling - Schedulers
10	10		Context Switch - FIFO
11	11		Shortest running time
12	12		Round Robin Scheduling
13	13	Chapter 3 - Threads	Meaning and Definition, Storing a string
14	14		Process Scheduling

16	15		CPU Scheduling Algorithm
17	16		Inter Process Commununication
18	17	Chapter 4- Memory Management	Memory Concepts
19	18		Memory Allocation
20	19		Memory Partitions
22	20		Paging
23	21		Virtual Memory
24	22		Memory Design and Hierarchy
25	23		Fragmentation
26	24	Chapter 5 – File Management	Introduction to File Concepts
27	25		Representation of Access methods
28	26		Types of Allocation methods
29	27		Disk Management
30	28		SCAN Scheduling, LOOK Scheduling

SL NO	SESSION NO	CHAPTER	TOPICS
1	1	Chapter 1 - Fundamentals of Web	Introduction to Internet, IP Addresses
2	2		Domain Names - Space, Syntax, Top Level and Lower Level
3	3		Protocols, WWW, Web Browsers
5	4		Web Servers, URL
6	5		MIME, HTTP - Request Phase and Response Phase
7	6		Internet Standards and Programming Toolbox
8	7		Evolution, Structure and Format
9	8		Hyperlinks and Lists - Ordered, Unordered and Linked
10	9		Images and Tables
11	10		Frames and Forms
12	11		Detailed study of Forms
13	12	Chapter 2- Cascading Style sheets	Style sheet Implementation
14	13		Inline Style and External Style
16	1 4		Selector forms - 8 types
17	15		Selector forms - 8 types
18	16		Font Properties, Box Model
20	17		Text Decoration, List Properties
22	18		Background Images
23	19		<SPAN> element <DIV> element
24	20	Chapter 3 - Javascript	Introduction and Difference between CSJS and SSJS

	22		Benefit of Javascript
	23		Date Operator, Math Operator
	24		Type Conversion, String Object
	25		Javascript Statements Using Regular Expressions
	26		Errors in Scripts
	27		Variables and Ex[ressions
25	28		Pattern Matching
26	29		Javascript DOM - Document Object Model
27	30		Events and Event Handling
28	31	Chapter 4 -Advanced Javascript	Validating form data using Javascript
29	32		Javascript Screen Input and Output, Javascript Statements
30	33		Events from Textbox and Password Elements
37	36		Introduction to Position Elements
39	37		Moving Elements
40	38		Elements Visibility
41	39	Chapter 5 - Dynamic Content with Javascript	Changing Colours and Fonts
42	40		Dragging and Droping mouse pointers
	41		Locating Mouse Cursor
	42		Reacting to a Mouse Click

47		Overview of XML
48		Comparision of HTML and XML
49		An Overview SGML
50		XML Namespace
51		XML Schemas
52		XSLT Style Sheets
53	Chapter 6 - XML	XML Structure, XML Document
54		Javascript Program to execute Arrays
55		Document Type Definition (DTD)
56		Javascript Program to perform mathematical Calculations
57		Javascript program for implementation of Forms
58		Javascript Program to implent recursive functions
59		Javascript program to implement Styles
60		Javascript program to implement Dynamic Content

	ST ALOYSIUS DEGREE COLLEGE	
	MICRO SCHEDULE/SEMESTER PLAN	

SUBJECT: Python Programming

FACULTY NAME: Indhumathi.D

SL NO	SESSION NO	CHAPTER	TOPICS	
1	1	Chapter 1 - Introduction to Python	Features , Applications and Installation of Python	
2	2		Python Command Line mode and Python IDEs.	
3	3	Chapter 2-Python Basics	Identifiers, Keywords, Statements and Expressions.	
4	4		Data Types, Indentation, Comments, Built-in Functions.	
5	5		Console Input and Console Output,	
6	6		Type Conversions, Python Libraries, Importing Libraries with Examples.	
7	7		Types of Control Flow.	
8	8		Control Statements.	
9	9	Chapter 3- Exception Handling	Types of Errors.	
10	10		Threads Exception Handling.	
11	11		Exception Handling using try, except and final.	
12	12	Chapter 4- Python Functions	Function Definition- Syntax, Types of Functions.	
13	13		Function Calling.	
14	14		Command line Arguments, Key Word Arguments.	
15	15		Recursive Functions.	

16	16		Scope and Lifetime of Variables in Functions.	
17	17		Creating and Storing Strings, Accessing Sting Characters.	
18	18		the str() function.	
19	19		Operations on Strings- Concatenation, Comparison, Slicing and Joining.	
20	20	Chapter 5- Strings	Format Specifiers.	
22	22		Escape Sequences.	
23	23		Raw and Unicode Strings.	
24	24		Python String Methods.	
25	25		Creating Lists, Operations on Lists.	
26	26		Built-in Functions on Lists, Nested Lists.	
27	27	Chapter 6 − Lists and Dictionaries	Implementation of Stacks and Queues using Lists.	
28	28		Built-in Functions on Dictionaries.	
29	29		Dictionary Methods, Populating and Traversing Dictionaries.	
30	30	Chapter 7 - Tuples and Sets	Creating Tuples, Operations on Tuples, Built-in Functions and Tuple Methods.	
31	31		Creating Sets, Operations on Sets, Built-in Functions on Sets and Set Methods.	
32	32	Chapter 8 - File Handling	File Types, Operations on Files, Create, Open, Read, Write, Close Files.	
33	33		File Names and Paths, Format Operator.	
34	34	Chapter 9 - Object Oriented Programming	Classes and Objects, Objects as Return Values;	

35	35		Constructor Method, Classes with Multiple Objects.	
36	36		Creating Classes and Objects, Objects as Arguments.	
37	37		Inheritance- Single and Multiple Inheritance, Multilevel and Multipath Inheritance.	
38	38		Encapsulation- Definition, Private Instance Variables.	
39	39		Polymorphism- Definition, Operator Overloading.	
40	40	Chapter 10 - GU Interface:	The tkinter Module, Window and Widgets.	
41	41		Layout Management- pack, grid and place.	
42	42	Chapter 11 - Python SQLite	The SQLite3 module, SQLite Methods.	
43	43		Connect to Database, Create Table, Operations on TablesInsert, Select, Update, Delete and Drop Records.	
44	44	Chapter 12 - Data Analysis	Introduction to NumPy, Array Creation using NumPy.	
45	45		Introduction to Pandas, Series and DataFrames, Creating DataFrames from Excel Sheet and .csv file.	
46	46		Operations on DataFrames.	
47	47	Chapter 13 -Data Visualisation	Introduction to Data Visualisation, Matplotlib Library.	
48	48		Different Types of Charts using Pyplot.	
49	49		Line chart, Bar chart and Histogram and Pie chart	

ST ALOYSIUS DEGREE COLLEGE

MICRO SCHEDULE/SEMESTER PLAN

SUBJECT: System Programming

FACULTY NAME: Indhumathi.D

SL NO	SESSION NO	CHAPTER	TOPICS	
1	1	Chapter 1 -Introduction to System Programming	Machine Structure, Evolution of the Components of a Programming System.	
2	2		Assembler, Loaders, Macros, Compliers, Formal Systems.	
3	3		Machine Structure, Machine Language and assembly language.	
4	4		General Machine Structure.	
5	5		Machine Language.	
6	6		Assembly Language.	
7	7	Chapter 2-Assemblers	General Design Procedure, Design of assembler, Statement of Problem.	
8	8		, Data structure, Format of databases.	
9	9		algorithm, look for modularity.	
10	10		Table Processing: Searching and Sorting.	
11	11		Searching a table, linear Search, binary Search.	
12	12		Sorting, interchange sort, Shell Sort.	
13	13		Bucket Sort, Radix Exchange Sort.	
14	14		address calculation sort, comparison of sorts.	
15	15		hash or random entry searching.	
16	16	Chapter 3- MACRO LANGUAGE AND THE MACRO PROCESSOR A	Macroinstruction, Features of macro Facility.	
17	17		Macro instruction arguments, conditional macro Expansion.	
18	18		macro calls within macros, macro Instructions defining macros.	

19	19		Implementation, Statement of problem.	
20	20		Implementation of a restricted facility.	
22	22		Two pass algorithm.	
23	23		A single pass algorithm.	
24	24		Implementation of macro calls within macros.	
25	25		Implementation within an assembles.	
26	26	Chapter 4- LOADERS	Loader schemes Compile & go.	
27	27		General loading Scheme, absolute loaders.	
28	28		Subroutine Languages, Relocating loaders.	
29	29		Direct linking loaders, other loading Schemes.	
30	30		Binders, linking loaders.	
31	31		Overlays, Dynamic binders.	
32	32		Design of absolute loader.	
33	33		Design of a Direct linking loader Specification of problem.	
34	34		Specification of data structure.	
35	35		Format of data bases algorithm.	
36	36	Chapter 5- COMPILERS	Statement of problem, Problem1: Recognizing basic Elements.	
37	37		Problem2: Recognizing Syntactic cutis & interpreting meaning.	
38	38		Problem3: Storage Allocation.	
39	39		Problem4: Code Generation and Optimization,	
40	40		Assembly Phase.	
41	41		General Model of complier, PHASES OF COMPILERS.	
42	42		Simple Structure of Compiler.	
43	43		Brief introduction to 7 Phases of Compliers.	

ST ALOYSIUS DEGREE COLLEGE
MICRO SCHEDULE/SEMESTER PLAN

SL NO	SESSION NO	CHAPTER	TOPICS	FACULTY SIGNATURE
		SUBJECT: Object Oriented Programming with JAVA		**SE**
		FACULTY NAME: Swathi K		
1	1	Chapter 1 - Introduction to Java	Basics of Java programming	
2	2		Data types, Java methods	
3	3		Variables	
4	4		Operators	
5	5		Control structures including selection , Looping	
6	6		Java methods, Overloading	
7	7		Math class, Arrays in java.	
8	8	Chapter 2 - Objects and Classes	Basics of objects and classes in java	
9	9		Constructors	
10	10		Finalizer, Visibility modifiers	
11	11		Methods and objects	
12	12		Inbuilt classes like String, Character, String Buffer, File, this reference	
13	13	Chapter 3 - Inheritance and Polymorphism	Inheritance in java, Super and sub class	
14	14		Overriding, Object class, Polymorphism, Dynamic binding, Generic programming	
16	15		Casting objects, Instance of operator, Abstract class	

17	16		Interface in java, Package in java, UTIL package.	
18	17		Event handling in java, Event types, Mouse and key events	
19	18		GUI Basics, Panels, Frames, Layout Managers: Flow Layout, Border Layout, Grid Layout	
20	19		GUI components like Buttons, Check Boxes, Radio Buttons	
22	20	Chapter 4- Event and GUI programming	Labels, Text Fields, Text Areas, Combo Boxes, Lists, Scroll Bars, Sliders	
23	21		Windows, Menus, Dialog Box, Applet and its life cycle	
24	22		Introduction to swing	
25	23		Exceptional handling mechanism.	
26	24		Text and Binary I/O	
27	25	Chapter 5 - I/O programming	Binary I/O classes	
28	26		Object I/O	
29	27		Random Access Files	
30	28		Thread life cycle and methods, Runnable interface	
31	29	Chapter 6: Multithreading in java:	Thread synchronization, Exception handling with try catch-finally, Collections in java	
32	30		Introduction to JavaBeans and Network Programming	

ST ALOYSIUS DEGREE COLLEGE					
MICRO SCHEDULE/SEMESTER PLAN					
SUBJECT: THEORY OF COMPUTATION					**SEM:V**
FACULTY NAME: Swathi K					
SL NO	SESSION NO	CHAPTER	TOPICS	FACULTY SIGNATURE	S
1	1	Unit - I Introduction to Finite Automata	Introduction to Set , Operations on Strings, and Languages		
2	2		Finite Automata Mathematical representation of Finite Automata Transition Diagram Transition Table Language Accepted by FA		
3	3		Applications of FA		
4	4		Deterministic Finite Automata:DFA design		
5	5		Pattern Recognition Problems Divisible by k problems Modulo k counter problem		
6	6		Non Deterministic Finite Automata;NFA design		
7	7		E-NFA E-closure Conversion from E-NFA to DFA		
8	8		Theorem		
9	9		Comparison of DFA,NFA and E-NFA		
10	10		Construction of DFA to NFA		
11	11		Basic operations of Regular Expressions		
12	12				

13	13	Chapter 2 REGULAR EXPRESSION	Introduction		
14	14		Regular Expression RE		
16	15		Basic operations of Regular Expressions		
17	16		Properties of Regular Expressions		
18	17		Describing Regular Expressions		
19	18		Construction of DFA from Regular Expressions		
20	19		Construction of E-NFA from Regular Expressions		
22	20		Construction of Regular Expression from Finite Automata		
23	21		Timing and Unit Control – Register and Memory reference Address		
24	22		Common Bus System Introduction		
25	23		Continued Common Bus System Architecture		
27	24		Input / Output and Interrupt		
28	25		Important Questions – 2 marks and 5 marks		
37	33	Chapter 6 Central Processor Organisation	Introduction and Register Organisation		
39	34		Bus Organisation for Seven CPU registers		
40	35		Bus Organisation for Seven CPU registers		
42	363		ALU –Arithmetic Logic unit		

43	37		Types of CPU Organisation		
44	38		Instruction Formats		
45	39		Addressing Modes		
46	40		Continued Addressing Modes		
47	41		Computer Instructions – Data Transfer		
48	42		- Data Manipulation		
49	43		- Program Control		
50	44		Microprocessor Organisation		
51	45		Program Interrupt		
	46		Important Questions – 2 marks and 5 marks		
	47	Chapter 7 Input / Output Organisation	Introduction to Input/output Interface		
	48		Peripheral devices		
	49		Input/output Interface – I/O Bus , I/O Command		
	50		Input/output Interface – Isolated vs. Mapped memory		
	51		Asynchronous Data Transfer		
	52		Modes of Transfer		

	53		Programmed I/O		
	54		Interrupt initiated I/O		
	55		Direct Memory Access (DMA)		
	56		DMA Architecture		
	57		IOP – Input /Output Processor		
	58		Priority Interrupt		
	59		Important Questions – 2 marks and 5 marks		

ST ALOYSIUS DEGREE COLLEGE
MICRO SCHEDULE/SEMESTER PLAN

SUBJECT: Web Programming   **SEM:VI Sem BCA**

FACULTY NAME: Saranya M

SL NO	SESSION NO	CHAPTER	TOPICS
1	1	Chapter 1 - Fundamentals of Web	Introduction to Internet, IP Addresses
2	2		Domain Names - Space, Syntax, Top Level and Lower Level
3	3		Protocols, WWW, Web Browsers
5	4		Web Servers, URL
6	5		MIME, HTTP - Request Phase and Response Phas
7	6		Internet Standards and Programming Toolbox
8	7		Evolution, Structure and Format

9	8		Hyperlinks and Lists - Ordered, Unordered and Linked
10	9		Images and Tables
11	10		Frames and Forms
12	11		Detailed study of Forms
13	12	Chapter 2- Cascading Style sheets	Style sheet Implementation
14	13		Inline Style and External Style
16	1 4		Selector forms - 8 types
17	15		Selector forms - 8 types
18	16		Font Properties, Box Model
20	17		Text Decoration, List Properties
22	18		Background Images
23	19		<SPAN> element <DIV> element
24	20	Chapter 3 - Javascript	Introduction and Difference between CSJS and SSJS
	21		Features of Javascript
	22		Benefit of Javascript
	23		Date Operator, Math Operator
	24		Type Conversion, String Object
	25		Javascript Statements Using Regular Expressions

	26		Errors in Scripts
	27		Variables and Ex[ressions
25	28		Pattern Matching
26	29		Javascript DOM - Document Object Model
27	30		Events and Event Handling
28	31	Chapter 4 -Advanced Javascript	Validating form data using Javascript
29	32		Javascript Screen Input and Output, Javascript Statements
30	33		Events from Textbox and Password Elements
37	36		Introduction to Position Elements
39	37		Moving Elements
40	38		Elements Visibility
41	39	Chapter 5 - Dynamic Content with Javascript	Changing Colours and Fonts
42	40		Dragging and Droping mouse pointers
	41		Locating Mouse Cursor
	42		Reacting to a Mouse Click
	47		Overview of XML
	48	Chapter 6 - XML	Comparision of HTML and XML
	49		An Overview SGML

50		XML Namespace
51		XML Schemas
52		XSLT Style Sheets
53		XML Structure, XML Document
54		Javascript Program to execute Arrays
55		Document Type Definition (DTD)
56		Javascript Program to perform mathematical Calculations
57		Javascript program for implementation of Forms
58		Javascript Program to implent recursive functions
59		Javascript program to implement Styles
60		Javascript program to implement Dynamic Content

Department of Kannada semester planning -2021-22
Name of the Faculty—Dr.Itigi
Program--BBA----semester---I-----Commencing Date---8-09-2021---------------
Course title—kannada bhasha sayogi--

Module chapter	Title of the module	Total ours of teaching	weeks	Hoursplanned lectureand Activities
1	೧. ಯಾವ ಕಾಲದ ಶಾಸ್ತ್ರವೇನು ಹೇಳಿದರೇನು? ಕುವೆಂಪು ೨. ನೀ ಹಿಂಗ ನೋಡಬ್ಯಾಡ ನನ್ನ ಬೇಂದ್ರೆ ೩. ಕಣಿವೆಯ ಮುದುಕ ಪು.ತಿ. ನ	4	1	4
2	೧. ಭೀಮಾಲಾಪ - ಡಾ. ಜಿ.ಎಸ್. ಶಿವರುದ್ರಪ್ಪ ೨. ಇಕ್ಕಳ - ಕೆ.ಎಸ್. ನರಸಿಂಹಸ್ವಾಮಿ ೩.. ತಡೆ - ಚ. ಸರ್ವಮಂಗಳಾ	4	1	4
3	೧. ವೇಗ ಯುಗ ೨. ಅಜ್ಞಾತ ವಾಸಿ ಬಸವರಾಜ ಕಟ್ಟಿಮನಿ ೩. ದೇವರೆ ಬರಲಿಲ್ಲ ಅನುಪಮಾ ನಿರಂಜನ	12	4	12
4	೧. ಸಾಹಿತ್ಯದಲ್ಲಿ ವೈಚಾರಿಕತೆ ಕೀರ್ತಿನಾಥ ಕುರ್ತುಕೋಟಿ ೨. ಕನ್ನಡ ಸಂಸ್ಕೃತಿ ನಮ್ಮ ಹೆಮ್ಮೆ ಡಾ. ಎಂ. ಚಿದಾನಂದಮೂರ್ತಿ ೩. ಕನ್ನಡ : ಹೊಸ ಸವಾಲುಗಳು	12	4	12
	Program--BBA----semester---II			

1	ಘಟಕ-I ೧. ಕನ್ನಡ ಪದಗೊಳು ಜಿ.ಪಿ. ರಾಜರತ್ನಂ ೨. ಬಂಡೆಗಲ್ಲಿಗೆ ದಿನಕರ ದೇಸಾಯಿ ೩. ತ್ರಿಪದಿಗಳು ಸರ್ವಜ್ಞ	**4**	**1**	**4**
2	ಘಟಕ-II ೧. ಓಡುವ ರೈಲಿನಲ್ಲಿ ಡಾ. ಎಚ್.ಎಸ್. ವೆಂಕಟೇಶಮೂರ್ತಿ ೨. ಅಪ್ಪನಿಗೆ ಒಂದು ಪತ್ರ ಪ್ರೊ. ಎಚ್.ಗೋವಿಂದಯ್ಯ 2. ನಿರೀಕ್ಷೆ ಶ್ರೀಕೃಷ್ಣ ಆಲನಹಳ್ಳಿ	**4**	**1**	**4**
3	೧. ನೀಲಿಯ ಬೆಳಕು ದೇವುಡು ೨. ಸಾಹಿತ್ಯ ಸರ್ವಭೌಮ ಅ.ನ. ಕೃ ೩. ಮುನ್ನಾದಿನ ಕೊಡಗಿನ ಗೌರಮ್ಮ	**12**	**4**	**12**
4	೧. ಅಹಿಂಸೆಯ ಆವಾಹನೆ ಜಿ.ಎಚ್. ನಾಯಕ್ ೨. ಬಂಧನಗಳನ್ನು ಕಳಚುವತ್ತ.. ಬಿ.ಎಸ್. ವೆಂಕಟಲಕ್ಷ್ಮಿ ೩. ಬಾಪು ಚಿಂತನೆಗಳು ಬಿ.ಎ. ಶ್ರೀಧರ	**12**	**4**	**12**

Department of Kannada semester planning -2022-23
Name of the Faculty—Dr.Itigi Program--BSW----semester---I-----Commencing Date-----9-9-2021------------Course title—kannada bhasha sayogi--------

Module chapter	Title of the module	Total ours of teaching	weeks	Hoursplanned lectureand Activities
1	೧. ನನ್ ಪುಟ್ಟಂಜಿ ರೂಪ ಜಿ.ಪಿ.ರಾಜರತ್ನಂ ೨. ಮೂರು ಮಂದಿ ಕುರುಡರು ಡಾ. ಎಚ್.ಎಸ್. ಶಿವಪ್ರಕಾಶ ೩. ಆ ಮರ ಈ ಮರ ಡಾ. ಚಂದ್ರಶೇಖರ ಕಂಬಾರ	4	1	4
2	೧. ಜೀವಜಾಲ ಹಣೆದ ತಂತ್ರ ದು. ಸರಸ್ವತಿ ೨. ಪರವಶ ಜಯಂತ ಕಾಯ್ಕಿಣಿ ೩. ಅ. ಆ ಮತ್ತು ಪ್ರೊ. ಎಚ್. ಗೋವಿಂದಯ್ಯ	4	1	4
3	೧. ಒಂದು ಬಾಗಿಲು ಪಿ. ಲಂಕೇಶ ೨. ಸಂಬಂಧ ಶ್ರೀಕೃಷ್ಣ ಆಲನಹಳ್ಳಿ ೩. ಕಂತಿಯ ದೇಶಾಂತರ ಶ್ಯಾಮಲ ಬೆಳಗಾಂವಕರ	12	4	12
4	೧. ಒಂದು ತನಿಖೆ ಬಿ.ಜಿ.ಎಲ್.ಸ್ವಾಮಿ ೨. ನಾನು ಸತ್ತದ್ದು ಡಾ. ಪ್ರಭುಶಂಕರ ೩. ನಾವು ಭವಿಷ್ಯವನ್ನು ಊಹಿಸಲಾರೆವು'ಡಾ. ಸಿ.ಎಸ್. ದ್ವಾರಕನಾಥ್	12	4	12

	Program--Bsw----semester---I/			
1	ಘಟಕ−1 ೧. ರೊಟ್ಟಿ ಮತ್ತು ಕೋವಿ ವೈದೇಹಿ ೨. ಭೀಮಾಲಾಪ ಡಾ. ಜಿ.ಎಸ್ ಶಿವರುದ್ರಪ್ಪ ೩. ಗುಲ್ ಮೊಹರ್ ಚೆನ್ನವೀರ ಕಣವಿ	4	1	4
2	ಘಟಕ-II ೧. ವಕ್ರೀಭವನ ಲಲಿತಾ ಸಿದ್ಧಬಸವಯ್ಯ ೨. ಮೂರು ಮುಖಗಳು ಎಚ್.ಎಸ್. ಮುಕ್ತಾಯಕ್ಕ ೩. ದ್ರಾವಿಡರು ನಾವು ದ್ರಾವಿಡರು. ಅಲ್ಲಮಪ್ರಭು ಬೆಟ್ಟದೂರು	4	1	4
3	ಘಟಕ-III ೧. ದೇವರೇ ಬರಲಿಲ್ಲ. ವೈದೇಹಿ ೨. ಮಾತು ಸೋತ ಕ್ಷಣ– ಡಾ. ವೀಣಾ ಶಾಂತೇಶ್ವರ ೩ ಅವಳ ಸ್ವಾತಂತ್ರ್ಯ ಜಿ.ಎಚ್.ನಾಯಕ	12	4	12
4	ಘಟಕ-IV ೧. ಕಾರಂತರ ಕಾದಂಬರಿಗಳಲ್ಲಿ ಜೀವನ ಶ್ರದ್ಧೆ ಡಾ. ಎಂ. ಚಿದಾನಂದಮೂರ್ತಿ ೨. ಕನ್ನಡ ಭಾಷೆ ಮತ್ತು ಕನ್ನಡ ಲಿಪಿ ಡಾ. ಎಂ.ಎಸ್. ಆಶಾದೇವಿ ೩. ಹೆಣ್ಣು ಮತ್ತು ಹಿಂಸೆ	12	4	12

TITLE OF THE COURSE: Indian Writing in English Part I

Course Title- Indian Writing in English Part I (Pre -Independence)	
Total Contact Hours:39/42	Course Credits: 3
Formative Assessment Marks: 40	Internal Assessment
Summative Assessment Marks: 60	Duration of ESA/Exam: 3 hours

CONTENT OF THE COURSE		39/42hrs
Unit –I History of Indian English Literature		13/14
Chapter No. 1	The Nature and Scope of Indian English Literature: Debate/charges against Indian English Literature (Reference: M.K.Naik, *A History of Indian English Literature*, New Delhi, Sahitya Akademi. 1980)	
Unit – II -Authors of Pre-Independence India		06/07
Chapter No. 2	Introducing authors from the pre-independence era - Raja Ram Mohan Roy, Toru Dutt, Aurobindo, Swami Vivekananda, Bankim Chandra Chattopadhyay, Mahatma Gandhi, Dr B. R. Ambedkar, Rabindranath Tagore, Sarojini Naidu, Henry Derozio, Dean Mahomet, Krupabai Satthianadhan, Sarojini Naidu, Cornelia Sorabji.	
Unit – III- Pre-Independence-Indian English Literature		21/22

Chapter No. 3	Novel- *Waiting for the Mahatma*- R K Narayan	
Chapter No. 4	**Poetry** *The Song of the Free* --Swami Vivekananda *Foreign Protectors*—Sahir Ludhianvi *Song of a Dream*- Sarojini Naidu *Love Came to Flora Asking for a Flower*- Toru Dutt *Poems on Life*- Rabindranath Tagore *To India-My Native Land* -Henry Derozio	

Chapter No. 5	**Short Story** *Sultana's Dream*- Begum Rokeya Hossain *The Barber's Trade Union*- Mulk Raj Anand	
Chapter No.6	**Drama**-*Larins Sahib*- Gurcharan Das	
Chapter No. 7	Select any one movie which represents Pre-Independent Indian scenario- *Mother India*-1957 –directed by Mehboob Khan *Junoon*- 1978- directed by Shyam Benegal	

Discipline Core-B.A in Communicative English - Semester 1 - DSC

Title of the Course: Basics of Communication and Functional Grammar

Number of Theory Credits	Number of lecture hours/ semester	Number of practical Credits	Number of practical hours/ Semester
4	52 or 56	2	52 or 56

Content of Theory Course 1	52/56Hrs
Unit – 1	13/14
Module 1 Parts of Speech Nouns, Pronouns, Verbs, Adverbs, Adjectives, Prepositions, Conjunctions, Interjections Articles (Every component to be done in detail) **Module 2** Verbs Auxiliary- Modals- Finite- Non-finite **Module 3** Tenses	
Unit – 2	13/14
Module 4 **Sentences** Parts of a sentence- Kinds of sentences- Contextual usage of these sentences- Phrases and Clauses- Simple, Compound and Complex sentences Jumbled sentences- Jumbled paragraphs **Module 5** Concord Rules of Subject Verb Agreement **Module 6** Common Errors by Non- Native Speakers	
Unit – 3	13/14
Module 7 Active and Passive Voice Direct and Indirect Speech **Module 8** Question Forms- Wh-, Yes/No, Question Tags **Module 9** Punctuation	

DISCIPLINE CORE (DSC) -B.A IN COMMUNICATIVE ENGLISH (BASIC/HONS) AND OPEN ELECTIVE (OE)

Course	Paper	Credit	No. of Teaching Hours/Week	Total Marks/Assessment
		Semester I		
DSC 1	A1 Basics of Communication and Functional Grammar	4	4	60+40
	Practical	2	2	30+20
OE 1	Corporate Communication	3	3	60+40
		Semester II		
DSC 2	A2 Phonetics and LSRW Skills	4	4	60+40
	Practical	2	2	30+20
OE 2	Travel Writing	3	3	60+40

OPTIONAL ENGLISH

Paper – I
(Semester – I)

British Literature: From Chaucer to Johnson & Facets of Language

Teaching Hours: 5 hours/week

Textbooks: 1. *Literary Vistas* (Volume I)
　　　　　　2. William Shakespeare - *Macbeth*

1. Poetry – 35 marks (1 hr/week)
2. Prose – 20 marks (1 hr/week)
3. Drama – 25 marks (2 hrs/week)
   - William Shakespeare – *Macbeth*
4. Facets of Language – 20 marks (1 hr/week)

Paper – II
(Semester – II)

British Literature: The Romantic Age & Facets of Language

Teaching Hours: 5 Hours/week

Textbooks: 1. *Literary Vistas* (Volume I)
　　　　　　2. Jane Austen - *Emma*

1. Poetry – 35 marks (1 hr/week)
2. Prose – 20 marks (1 hr/week)
3. Novel – 25 marks (2 hrs/week)
   - Jane Austen – *Emma*
4. Facets of Language – 20 marks (1 hr/week)

Paper – III
(Semester – III)

British Literature: Victorian and Modern & Facets of Language
Teaching Hours: 5 hours/week
Textbooks: 1. *Literary Vistas* (Volume II)
　　　　　　2. Charles Dickens - *Hard Times*

1. Poetry – 35 marks (1 hr/week)
2. Essays and Short Stories – 20 marks (1 hr/week)
3. Novel – 25 marks (2 hrs/week)
   - Charles Dickens – *Hard Times*
4. Facets of Language – 20 marks (1 hr/week)

Paper – IV
(Semester – IV)

American Literature & Facets of Language
Teaching Hours: 5 Hours/week
Textbooks: 1. *Literary Vistas* (Volume – II)

2. Tennessee Williams – *The Glass Menagerie*

1. Poetry – 35 marks (1 hr/week)
2. Essays and Short Stories – 20 marks (1 hr/week)
3. Drama – 25 marks (2 hrs/week)
   - Tennessee Williams – *The Glass Menagerie*
4. Facets of Language – 20 marks (1 hr/week)

Paper – V
(Semester – V)

Literatures of India: An Introduction (Part I)
Teaching Hours: 5 Hours/week
Textbooks: 1. *Literary Vistas* (Volume III)
          2. Girish Karnad – *Tughlaq*
          3. Mulk Raj Anand - *Untouchable*

1. Poetry – 20 marks (1 hr/week)
2. Short Fiction – 20 marks (1 hr/week)
3. Essays – 20 marks (1 hr/week)
4. Drama – 20 marks (1 hr/week)
   - Girish Karnad - *Tughlaq*
5. Novel – 20 marks (1 hr/week)
   - Mulk Raj Anand - *The Untouchable*

Paper VI
(Semester – V)

European and Non-European Writing (Part I)
Teaching Hours: 5 Hours/week
Textbooks: 1. *Literary Vistas* (Volume – III)
          2. Sophocles - *Antigone*
          3. Anton Chekov - *The Cherry Orchard*

1. Poetry – 20 marks (1 hr/week)
2. Short Fiction – 20 marks (1 hr/week)
3. Essays – 20 marks (1 hr/week)
4. Drama – 40 marks (20+20) (2 hrs/week)
   - Sophocles - *Antigone*
   - Anton Chekov - *The Cherry Orchard*

Paper – VII
(Semester – VI)

Literatures of Indian: An Introduction (Part II)
Teaching Hours: 5 Hours/week
Textbooks: 1. *Literary Vistas* (Volume IV)
          2. Mahesh Dattani – *Dance Like a Man*
          3. Mahasweta Devi – *Mother of 1084*

1. Poetry – 20 marks (1 hr/week)
2. Short Fiction – 20 marks (1 hr/week)
3. Essays – 20 marks (1 hr/week)

SYLLABUS – SEMESTER IV

Generic English – BA/BA Music/BFA/BVA/BSW & other courses under the faculty of Arts

IV Semester – Generic English Faculty of Arts	50/56 hours	Marks	Plan
Unit 1: Receptive Skills: Reading Skills and Listening Skills	23 hours	40 Marks	
1.Reading Skills – Novella The Thousand Faces of Night by Githa Hariharan	18 hours	30 Marks	June
2. Listening Skills – Listening and Decoding	05 hours	10 Marks	June

Poems:
   a. "Wandering Singers" by Sarojini Naidu
   b. "Still I Rise" by Maya Angelou
	03 hours		July

Listen to understand TED talks:
 	
  a. TED Talk 1 – Your health is governed by your Environment by Dr.B.M Hegde
  b. TED Talk 2 –Terrace Gardening by Guttikonda Madhavi
	02 hours		July

Unit 2: Productive Skills: Speaking and Writing Skills	23 hours	20 marks	
3. Speaking Skills: Types: a. Pechakucha Presentation b. Group Discussion	04 hours	05 marks	July
1. Writing Skills: Technical Writing Types of Writing: a. Copy writing b. Business Writing c. Travel Writing d. Article Writing	08 hours	05 marks	Aug Sep

	05 hours	05 marks
2.E – Correspondence and Content writing skills **E- mail: Casual and Professional** a. Apology Letter b. Appreciation Letter c. Congratulation Letter		
3. Social Media Content Writing Skills **Types of Commercial Writing:** a. Blog Writing b. Writing on Instagram & Facebook c. Writing on Quora	06 hours	05 marks
Formative Assessment Activities – Discussion or guidance under experiential learning for formative assessment activities	04 hours	NA

FORMATIVE ASSESSMENT – 40 marks

C. FORMATIVE ASSESSMENT – 40 marks

D. SUMMATIVE ASSESSMENT – 60 Marks

TOTAL - 100 Marks

A. FORMATIVE ASSESSMENT – 40 marks

Formative Assessment	
Assessment Occasion/type	**Weightage in Marks**
Internal Test	10
Presentation--(seminar/group presentation)	10
Assignment	10
Experiential Learning (Any 1 Activity) Surveys/Interviews /Case Study/Project/Internship: • Proper documentation should be maintained and submitted for assessment.	10
Total	**40**

SUMMATIVE ASSESSMENT – 60 Marks

13

Faculty Name: Laly Mathew

IV SEMESTER B.Com& B.B.A

Generic English (L2)

IVSEMESTER	50/56hrs		60marks	Plan
UNIT 1				¶
RECEPTIVE SKILLS: READING SKILLS AND LISTENING SKILLS		23Hrs		
Chapter 1: READING SKILLS	NOVELLA - Karvalo by Poornachandra Tejaswi	18 hrs	30marks	June
Chapter 2: LISTENING SKILLS	LISTENING AND DECODING	5 hrs	10 marks	July
	POEMS 1. "Ode on a Grecian Urn" byJohn Keats 2. "Ecology" by A.K.Ramanujan	3 hrs		July
	TED TALK 1 Vandana Shiva (Environment) TED TALK 2 Dr. Devi Shetty (Health)	2 hrs		July
UNIT 2				
PRODUCTIVE SKILLS: SPEAKING AND WRITING SKILLS		23hrs		
Chapter – 3 SPEAKING SKILLS	(Any 2) Pechakucha PresentationPublic Speaking	4 hrs	5 marks	July
WRITING SKILLS	TECHNICAL WRITING (Any 4)		5 marks	
	Copy writing Business WritingTravel Writing Article Writing	8 hrs		Aug

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E-correspondence and Content WritingSkills			
	E-mail **Casual and** **Professional** 1.Appreciation Letters 2.Congratulation Letters 3.Promotion letter	5 hrs	5 marks
	Social Media Content **WritingSkills** 1.Blog writing 2.Podcast writing 3.Writing on Twitter &Instagram	6 hrs	5 marks
FORMATIVE ASSESSMENT ACTIVITIES	Discussion /Guidance for Experiential Learning underFormative Assessment	4hrs	

A. FORMATIVE ASSESSMENT–40 marks

B. SUMMATIVE ASSESSMENT–60 Marks

TOTAL-100 Marks

FORMATIVE ASSESSMENT–40 marks

Formative Assessment	
Assessment Occasion/type	**Weightage in Marks**
Internal Test	10
Presentation–(seminar/group presentation)	10
Assignment	10
Experiential Learning (Any 1 Activity) Surveys/Interviews /Case Study/Project/Internship: • Proper documentation shouldbe maintained and submitted for assessment.	10
Total	40

Summative Assessment 60 marks

Optional English — VIII

Semester Planning

European & Non European Writing (Part-1)

Section: A Poetry

1. I'm Explaining	June
2. Australia	June
3. Helen of Troy	July
4. This landscape, these people	Aug
5. You laughed, and laughed & laughed	Sep
6. On An Asian Poet	

Section B : Short Fiction

1. A Very old Man with Enormous Wings	July
2. The Gospel According to Mark	July
3. The Garden Party	Aug

Section - C: Essays

- Post Colonial Criticism	July
- Lagan	Aug

Section - D: Novel

No Longer at Ease	June

Section - E: Novel

Jean Rhys: Wide Sargasso Sea	July
	Aug

Syllabus for II Semester B.A/ BA Music / BFA/BVA/BSW and other courses under the Faculty of Arts.

PART I-WORK BOOK	Total:56/60 hours.3 Credits and 4 hours of teaching per week.
UNIT 1: Receptive Skills: Reading Skills and Listening Skills	**15 hours**
Chapter 1: Read the passage and identify the theme.	3hrs
Chapter 2: Read to improve vocabulary: synonyms, antonyms, prefixes, suffixes and collocations.	3hrs
Chapter 3: Listening as a primary skill.	3hrs
Chapter 4: Listen and repeat, listen and narrate, listen and analyze a poem.	3hrs
Chapter 5: Vocabulary building.	3hrs
UNIT II: Productive Skills: Speaking and Writing Skills	**17 hours**
Chapter6: Reported speech.	3hrs
Chapter7: Dialogue writing.	2hrs
Chapter8: Verbal and non-verbal communication.	3hrs
Chapter9: Creative writing.	3hrs
Chapter10: Essay writing.	3hrs
Chapter11: Writing a speech.	3hrs
Part 2 – Course Book – ILLUMINATIONS -II **Prasaranga, Bangalore University Press.**	**24 hours**
Chapter12: Of Mothers, Among Other Things- A.K Ramanujan.	4hrs
Chapter13: The Worm - Nissim Ezekiel.	4hrs
Chapter14: The Boy Who Broke the Bank - Ruskin Bond.	4hrs
Chapter15: Two Friends - Guy De Maupassant.	4hrs
Chapter16: The All Seeing Blind - Abid Surti.	4hrs
Chapter 17: On the Crisis of Civilization – Rabindranath Tagore	
Chapter 18: Kailash Satyarthi's Nobel Acceptance Speech - Kailash Satyarthi.	4hrs

IV SEMESTER B.Com& B.B.A

Generic English (1.2)

IV SEMESTER	50/56hrs		60marks
UNIT - 1			
RECEPTIVE SKILLS- READING SKILLS AND LISTENING SKILLS		23Hrs	
Chapter 1: READING SKILLS	NOVELLA - Karvalo by Poornachandra Tejaswi	18 hrs	30marks
Chapter 2: LISTENING SKILLS	LISTENING AND DECODING	5 hrs	10 marks
	POEMS 1. "Ode on a Grecian Urn" by John Keats 2. "Ecologs" by A.K.Ramanujan	3 hrs	
	TED TALK 1 Vandana Shiva (Environment) TED TALK 2 Dr. Devi Shetty (Health)	2 hrs	
UNIT 2			
PRODUCTIVE SKILLS: SPEAKING AND WRITING SKILLS		23hrs	
Chapter – 3 SPEAKING SKILLS	(Any 2) Pechakucha Presentation Public Speaking	4 hrs	5 marks
WRITING SKILLS	TECHNICAL WRITING (Any 4)		5 marks
	Copy writing Business Writing Travel Writing Article Writing	8 hrs	

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E-correspondence and Content Writing Skills			
	E-mail **Casual and Professional** 1 Appreciation Letters 2 Congratulation Letters 3 Promotion letter	5 hrs	5 marks
	Social Media Content Writing Skills 1.Blog writing 2.Podcast writing 3.Writing on Twitter &Instagram	6 hrs	5 marks
FORMATIVE ASSESSMENT ACTIVITIES	Discussion /Guidance for Experiential Learning under Formative Assessment	4hrs	

Syllabus for II Semester L1Additional English for Arts, Science, Commerce and Management courses (B.A./ B.Sc /B.Com.B.B.A.)

POETRY

1. The Human Seasons - John Keats
2. If -Rudyard Kipling
3. Just Keep Quiet and Nobody Will Notice - Ogden Nash

PROSE

1. The Door -P Lankesh
2. The Tell Tale Heart - Edgar Allan Poe
3. The Dead Man Who Wore Pyjamas -Paulo Coelho
4. On Travel by Train -J.B. Priestley
5. The Obligations to Endure - Rachel Carson

Grammar and Composition.

i. Framing sentences using idioms
ii. Degrees of comparison
iii. Hyponym and Super ordinates
iv. Prefix and Suffix
v. Synonyms

A. Drafting Brochure
Drafting Leaflet
B. Drafting Invitations

Course Book: **SPECTRUM – II**

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DEPARTMENT OF COMMERCE &MANAGEMENT

SEMESTER PLANING - 2023

Subject : BUSINESS REGULATIONS

UNIT /CHAPTER	HOURS FOR TEACHING –	FACULTY / GUEST LECTURE	DATE/DAY
UNIT 1	Introduction to law Features of law Purpose Classification Meaning of business law Objectives of business Scope of business law Sources of business law		6hrs
UNIT 4	Economic Law Indian Patent Act Introduction WTO patents rules IPR IPR types Surrender of the patent Revocation Patent infringement FEMA History Scope Important definition		12hrs
UNIT 5	Environmental Law Introduction Scope of the act Objectives of the act Meaning of environment pollutant Classification Meaning environmental pollution Types of environmental pollution Need Administrative framework		11hrs

Sr. Sagayamary. B.

Immaculate Joyce

DEPARTMENT OF COMMERCE &MANAGEMENT

SEMESTER PLANING - 2023

Subject: Stock Commodity and Market

UNIT /CHAPTER	HOURS FOR TEACHING –	FACULTY / GUEST LECTURE	DATE/DAY
UNIT 1	Unit: 1 AN OVERVIEW OF CAPITAL AND COMMODITIES MARKETS: 10 Hrs Primary Market, Secondary Market (Stock Market), Depositories, Private placements of shares / Buy back of shares, Issue mechanism. Meaning of Commodities and Commodities Market, differences between stock market and commodities market.		11hrs
UNIT 2	Unit: 2 STOCK MARKET: 12Hrs History, Membership, Organization, Governing body, Functions of stock Exchange, on line trading, role of SEBI, Recognized Stock Exchanges in India (brief discussion of NSE and BSE). Derivatives on stocks: Meaning, types (in brief)		14 hrs
UNIT 3	Unit: 3 TRADING IN STOCK MARKET: 14Hrs Patterns of Trading & Settlement – Speculations – Types of Speculations – Activities of Brokers –Broker Charges – Settlement Procedure, National Securities Depository Ltd.(NSDL), Central Securities Depository Ltd.(CSDL) (in brief)		11hrs
UNIT 4	Unit: 4 COMMODITIES MARKET: 12Hrs History, Membership, Objectives, Functions of commodities exchange, Organization and role of commodity exchange, Governing Body, Types of Transactions to be dealt in Commodity Market – physical market, Futures market - Differences between Physical & Future Market, options on commodities exchanges		12hrs
UNIT 5	Unit: 5 TRADING IN COMMODITY		8hrs

DEPARTMENT OF COMMERCE &MANAGEMENT

SEMESTER PLANING - 2023

Subject : HUMAN RESOURCE MANAGEMENT

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UNIT /CHAPTER	HOURS FOR TEACHING –	FACULTY / GUEST LECTURE	DATE/DAY
UNIT 1	Meaning and Definition of HRM – Features Objectives, Differences between Human Resource Management and Personnel Management, Importance, Functions and Process of HRM, Role of HR Manager, Trends influencing HR practices		10 HRS
UNIT 2	HUMAN RESOURCE PLANNING, RECRUITMENT & SELECTION 14 HRS Human Resource Planning: Meaning and Importance of Human Resource Planning, Process of HRP, HR Demand Forecasting- Meaning and Techniques (Meanings Only) and HR supply forecasting, Succession Planning – Meaning and Features, Job Analysis: Meaning and Uses of Job Analysis, Process of Job Analysis – Job Description, Job Specification, Job Enlargement, Job Rotation, Job Enrichment (Meanings Only) Recruitment – Meaning, Methods of Recruitment, Factors affecting Recruitment, Sources of Recruitment, Selection – Meaning, Steps in Selection Process, Psychometric tests for Selection, Barriers to effective Selection, Making Selection effective; Placement,		14 hrs
UNIT 3	INDUCTION, TRAINING AND COMPENSATION 10 HRS Induction: Meaning, Objectives and Purpose of Induction, Problems faced during Induction, Induction Program Planning. Training: Need for training, Benefits of training, Assessment of Training Needs and Methods of Training and Development; Kirkpatrick		11hrs

	Model; Career Development. Compensation: Direct and Indirect forms of Compensation (Meaning Only),brief)		
UNIT 4	**PERFORMANCE APPRAISAL, PROMOTION &** **TRANSFERS** Performance appraisal: Meaning and Definition, Objectives and Methods of Performance Appraisal – Uses and Limitations of Performance Appraisal, Process of Performance Appraisal Promotion: Meaning and Definition of Promotion, Purpose of Promotion, Basis of promotion Transfer: Meaning of Transfer, Reasons for Transfer, Types of Transfer, Right Sizing of Work Force, Need for Right Sizing		**14 HRS**
UNIT 5	**EMPLOYEE ENGAGEMENT AND PSYCHOLOGICAL** **CONTRACT** Employee Engagement (EE): Meaning and Types of EE, Drivers of Engagement - Measurement of EE, Benefits of EE. Psychological contract: Meaning and features		**08 HRS**

DEPARTMENT OF COMMERCE & MANAGEMENT

SEMESTER PLANING - 2023

Course Code: B.Com. 2.2(b) Name of the Course: BUSINESS MATHEMATICS AND LOGICAL REASONING

UNIT /CHAPTER	HOURS FOR TEACHING	FACULTY / GUEST LECTURE
UNIT 1 NUMBERSYSTEM AND SET THEORY 12Hrs Number System: Introduction, Natural Numbers, Integers, Prime Numbers, Rational and Irrational numbers, Real Numbers, HCF and LCM (Simple problems) Set Theory: Theory of Sets – Set Theory- Venn diagram	12	MRS. ZEENA LOBO
UNIT 2 TYPES OF EQUATIONS AND MATRICES 18 Hrs Equations: Linear equations, Simultaneous equations (only two variables), Elimination and substitution methods only, Quadratic equations - Factorization and formula methods ($ax^2 + bx + c = 0$ form only); Application of equations in business and management. Matrices: Algebra of Matrices, Inverse of a Matrix, Problems on linear equations in two variables using Cramer's rule. Application of Matrices in Business	18	MRS. ZEENA LOBO
UNIT 3 PROGRESSIONS 10 Hrs Arithmetic Progression, Finding the 'nth 'term of AP & Sum to nth term of AP; Geometric Progression – Finding the 'nth 'term of GP and sum to 'nth 'term of GP	10	MRS. ZEENA LOBO

UNIT 4 - COMMERCIAL ARITHMETIC AND LOGICAL REASONING 16 hrs Interest: Simple Interest, Compound Interest including yearly and half yearly calculations, Annuities, Percentages, Bills Discounting, Ratios and proportions, duplicate-triplicate and subduplicate of a ratio. Proportions: Third, fourth and inverse proportion-problems. Logical Reasoning: Number Series, Coding and Decoding and Odd man out; Direction Tests, Seating Arrangements; Blood Relations, Syllogism	16	MRS. ZEENA LOBO

DEPARTMENT OF COMMERCE & MANAGEMENT

SEMESTER PLANING - 2023

Course Code: BBA. Name of the Course: BUMASTIC

UNIT /CHAPTER	HOURS FOR TEACHING	FACULTY / GUEST LECTURE
UNIT 1 Introduction business mathematics and its importance – Equations - Meaning - Types of Equations – Simple/ Linear Equations and Simultaneous Equations (only two variables), Elimination and Substitution Methods only. Quadratic Equation - Factorization and Formula Method ($ax^2 + bx + c = 0$ form only). Simple problems.	10	MRS. ZEENA LOBO
UNIT 2 TYPES OF EQUATIONS AND MATRICES 18 Hrs Equations: Linear equations, Simultaneous equations (only two variables), Elimination and substitution methods only, Quadratic equations - Factorization and formula methods ($ax^2 + bx + c = 0$ form only); Application of equations in business and management. Matrices: Algebra of Matrices, Inverse of a Matrix, Problems on linear equations in two variables using Cramer's rule. Application of Matrices in Business	18	MRS. ZEENA LOBO
UNIT 3 Simple Interest, Compound Interest including yearly and half yearly calculations, Annuities, Percentages, Bills Discounting, Ratios and	16	MRS. ZEENA LOBO

DEPARTMENT OF COMMERCE & MANAGEMENT

SEMESTER PLANING - 2023

Course Code: BBA. Name of the Course: BUMASTIC

UNIT /CHAPTER	HOURS FOR TEACHING —	FACULTY / GUEST LECTURE
UNIT 1 Introduction business mathematics and its importance – Equations - Meaning - Types of Equations – Simple/ Linear Equations and Simultaneous Equations (only two variables), Elimination and Substitution Methods only. Quadratic Equation - Factorization and Formula Method ($ax^2 + bx + c = 0$ form only). Simple problems.	10	MRS. ZEENA LOBO
UNIT 2 TYPES OF EQUATIONS AND MATRICES 18 Hrs Equations: Linear equations, Simultaneous equations (only two variables), Elimination and substitution methods only, Quadratic equations - Factorization and formula methods ($ax^2 + bx + c = 0$ form only); Application of equations in business and management. Matrices: Algebra of Matrices, Inverse of a Matrix, Problems on linear equations in two variables using Cramer's rule. Application of Matrices in Business	18	MRS. ZEENA LOBO
UNIT 3 Simple Interest, Compound Interest including yearly and half yearly calculations, Annuities, Percentages, Bills Discounting, Ratios and	16	MRS. ZEENA LOBO

proportions, duplicate-triplicate and sub- duplicate of a ratio. Proportions: third, fourth and inverse proportion - problems.			
UNIT 4 Meaning and importance Measures of central tendency – Mean, Median, Mode, G.M. and H.M. Dispersion – Range – Q.D. – M.D. – S.D. – C.V	16		MRS. ZEENA LOBO
UNIT 4 Simple Correlation and Regression	9		MRS. ZEENA LOBO